

MEETING MINUTES

Woodhull Township Park and Recreation Commission

September 8, 2025 6:30 pm

Township Hall, 7315 Beard Rd, Perry MI 48872

** Meeting recorded exclusively for board secretary's use**

Call to order:

Open with Pledge of Allegiance

Roll Call:

Mr. Keith Young, Chairman – present
Mrs. Chelsea Moore, Treasurer – present
Mrs. Alyson Bawks, Secretary — present
Mr. Adam Witzel, Trustee — present
Mrs. Katie Drury, Trustee — present

Agenda Items:

Approval of Agenda:

Treasurer Moore made a motion to approve the agenda with the addition of Fence/Gate Update. Trustee Drury seconded the motion. Motion passed with 5 votes in favor.

Approval of August 11, 2025 minutes:

Chairman Young made a motion to approve the August 11, 2025 minutes. Treasurer Moore seconded the motion. Motion passed with 5 votes in favor.

Public Comment (please limit comments to 3 min per person):

None.

Park Facilities Manager Report:

Park Facilities Manager, Jerry Bawks, gave his report to the board. He power washed both pavilions and called Consumers to cut down unsafe trees near power lines. He also pulled the bases from the baseball fields and put plugs in. The lower pavilion passed all three water tests.

Approval to Purchase Mulch:

Park Facilities Manager, Jerry, has made a request to purchase mulch for the playground instrument area, information sign area, and food box area. The mulch we have available is old and breaks down easily. Park board held discussion on whether to purchase mulch now or in the spring and everyone agreed mulch is a needed item to purchase soon. The decision was made to wait until the spring to purchase mulch for these areas.

Fence/Gate Update:

Discussion was had about the fence and gate situations. The board will keep the original motion of purchasing new fencing for the two areas where gates are an issue.

Approval of budget/financials:

Treasurer Moore made a motion to move \$40 from Maintenance and Repair to Miscellaneous. Chairman Young seconded the motion. Roll call vote: Chairman Young: approve; Treasurer Moore: approve; Secretary Bawks: approve; Trustee Drury: approve; Trustee Witzel: approve. Motion passed.

New Business:

Trustee Drury: Brought up idea for a Halloween trick or treat event in the park. She will look into the possibility of having this event this year.

Trustee Witzel: Has a connection with someone who has experience with park equipment including playground equipment. Will look into this further.

Treasurer Moore: Treasurer Moore is interested in designing a logo, Facebook banner and letterhead for the park through her Creative Genius Designs business. Trustee Drury made a motion to approve Creative Genius Designs to create a new logo, Facebook banner and letterhead for the park with the park paying for such services. Chairman Young seconded the motion. Motion passed with 4 votes in favor and one abstaining.

Secretary Bawks: Presented Movie in the Park idea.

Chairman Young: Will inquire with Craig Ryan about pickleball court.

Public comment (please limit comments to 3 min per person):

None

Next meeting: October 6th, 2025 at 6:30 pm

Adjournment: Secretary Bawks made a motion to adjourn the meeting at 8:40. Treasurer Moore seconded the motion. Motion passed with 5 votes in favor.

