

WOODHULL TOWNSHIP PARK AND RECREATION COMMISSION  
MEETING  
AUGUST 11, 2025  
TOWNSHIP HALL, 7315 BEARD RD, PERRY, MI 48872

APPROVED MINUTES

\*\*Meeting recorded exclusively for board secretary's use\*\*

**Call to order:**

Opened with Pledge of Allegiance

**Roll Call:**

Mr. Keith Young, Chairman – present  
Mrs. Chelsea Moore, Treasurer – present  
Mrs. Alyson Bawks, Secretary — present  
Mr. Adam Witzel, Trustee — absent  
Mrs. Katie Drury, Trustee — present

**Agenda Items:**

1. **Approval of Agenda.** Chairman Young made a motion to approve agenda. Trustee Drury seconded the motion. Motion passed with 4 votes in favor.
2. **Approval of July 14, 2025 minutes and August 4, 2025 minutes.** Treasurer Moore made a motion to accept July 14, 2025 meeting minutes and August 4, 2025 meeting minutes. Chairman Young seconded the motion. Motion passed with 4 votes in favor.
3. **Public Comment (please limit comments to 3 min per person).** None.
4. **Park Facilities Manager position opening.** Jerry Bawks is interested in filling the open Park Facilities Manager role. Trustee Drury made a motion to hire Jerry Bawks as Park Facilities Manager with an effective hiring date of August 11, 2025. Chairman Young seconded the motion. Roll call vote: Chairman Young: aye; Treasurer Moore: aye; Secretary Bawks: abstain; Trustee Drury: aye. Motion passed with 3 votes in favor; none opposed.
5. **Discussion Regarding Spraying of Ballfields**
  - **Weed control needs and possible approval of vendor or budget allocation**

Both ballfields are in severe need of weed control. There is an abundant amount of grass and weeds growing in the infields. Jerry Bawks submitted a quote of \$200 plus the money for the product needed to spray the ballfields. Chairman Young made a motion to approve Jerry Bawks to spray the ballfields for \$200 plus the cost of the product. Treasurer Moore seconded the motion. Motion passed with 4 votes in favor.
6. **Discussion Regarding Park Gate Incident and Homeless Individuals**
  - **Update on law enforcement contact for stolen fence and homeless persons situation**

Chairman Young has not contacted law enforcement yet. He received information from the township meeting last week from the deputy who attended the meeting about how to file a police report about the stolen fencing. He also received information about how to handle the homeless situation. Trustee Drury will contact the police department and file a police report regarding the stolen fence.

- **Update on Spartan Fence quote for new fence and repairs.** Secretary Bawks contacted Spartan Fence about putting the fence back up that was stolen (without the poles since those are already there) and this would be \$300. The potential new fence is \$950. We would be put on a 4 week wait list for the installation with the potential of a shorter wait time based on availability.
  - **Update regarding neighbor's gate and whether they will be repairing and putting back their fence.** Chairman Young talked with the homeowners and advised them the park board will enforce the park ordinance about not allowing gates and openings into the park. He also advised them we will be putting in our own fence if necessary. Chairman Young will talk to the homeowners this week to see what they intend to do. If they intend on putting in a gate and not putting their fence back or they do not give us an answer, we will move forward with Spartan Fence putting in a fence for the \$950. Secretary Bawks made a motion to approve upwards of \$1250 towards fence repair and a new fence. Trustee Drury seconded the motion. Motion passed with 4 votes in favor.
7. **Approval of budget/financials.** Trustee Drury made a motion to move \$58 from Maintenance and Repair to Misc to cover the \$58 over the \$1000 budgeted amount for Misc funds. Chairman Young seconded the motion. Motion passed with 4 votes in favor. Chairman Young made a motion to make a final payment to Chris Welch for a total of \$1450 (\$1000 for Park Facilities Manager position and \$450 for 3 mowings). Trustee Drury seconded the motion. Motion passed with 4 votes in favor.

### **New Business**

**Trustee Drury-** A letter was received from Shiawassee County Health Department regarding additional well testing in August that is needed. Jerry Bawks was informed about the information regarding the additional testing that will need to be done in August. He will follow up with the county regarding the details for the testing and complete this task.

**Trustee Witzel-** n/a

**Treasurer Moore-** none

**Secretary Bawks-** Secretary Bawks will go through the tool inventory for the park this week and update the board on that.

**Chairman Young-** Chairman Young will follow up about a possible pickleball court proposal from a resident in the community who is interested in funding it. The board will wait to hear back about this.

Chairman Young made a motion to pre-authorize a \$100 limit for funds needed for Jerry Bawks as Park Facilities manager. Trustee Drury seconded the motion. Motion passed with 4 votes in favor.

Consumers came to the park in response to a fallen tree on a power line on August 11, 2025. They cut the fallen branch and left the rest of the tree. Jerry Bawks will call Consumers about cutting down the rest of it since it is dangerously close to the power lines and a fall risk.

**Next meeting:** September 8<sup>th</sup>, 2025 at 6:30 pm

**Adjournment:** Secretary Bawks made motion to adjourn the meeting. Treasurer Moore seconded the motion. Meeting adjourned at 8:29 pm.