

WOODHULL TOWNSHIP PARK AND RECREATION COMMISSION
MAY 19, 2025
TOWNSHIP HALL, 7315 BEARD RD, PERRY, MI 48872

APPROVED MINUTES

Meeting recorded exclusively for board secretary's use

Call to order: 6:30 pm

Open with Pledge of Allegiance

Roll Call: Mr. Keith Young, Chairman – Present
Mrs. Chelsea Moore, Treasurer – Present
Mrs. Alyson Bawks, Secretary – Present
Mr. Tom Jelenek, Trustee – Absent, submitted resignation
Mr. Daniel LaFrancis, Trustee – Absent, submitted resignation

Agenda items:

1. Approval of Agenda. Chairman Young made a motion to approve the May 19 agenda. Treasurer Moore seconded the motion. Motion passed with 3 votes in favor.
2. Approval of April 14, 2025 minutes. Treasurer Moore made a motion to accept April 14, 2025 meeting minutes. Chairman Young seconded the motion. Motion passed with 3 votes in favor.
3. Public Comment (Please limit comments to 3 min per person). None
4. Park Facilities Manager Report. The expense report from the Park Facilities Manager will be presented to the board for approval. J & M Well Drilling was contracted by Chris to chlorinate the wells. This was done without approval from the board. In the future, any outside help or hiring of contractors will need prior approval from the board. Chairman Young will communicate these expectations with Chris Welch along with how to fill out expense voucher.
5. Resignation of former trustees/replacement options. Trustee Jelenek and Trustee LaFrancis have officially resigned from the Park board. Chairman Young has contacted Adam Witzel and another interested individual about becoming park board trustees. Chairman Young made a motion to approve Adam Witzel as a new park board trustee to replace Trustee Jelenek. The motion was seconded by Secretary Bawks. Roll call vote: Treasurer Moore- aye; Chairman Young- aye; Secretary Bawks- aye. Motion passed.
6. Approval of budget/financials. J & M Well Drilling conducted chlorination of the well for the park. This charge was \$250. Chairman Young made a motion to approve and pay the \$250 charge for chlorination from J & M Well Drilling. Secretary Bawks seconded the motion. Roll call vote: Treasurer Moore- aye; Chairman Young- aye; Secretary Bawks- aye. Motion passed. Chairman Young made a motion to approve and pay \$59.65 for gas as an expense for April 16th. Treasurer Moore seconded the motion. Roll call vote: Treasurer Moore- aye; Chairman Young- aye; Secretary Bawks- aye. Motion passed.

7. Summer activities discussion and scheduling. Treasurer Moore contacted Jeff the Magician and Harris Nature Center for dates for this year. Harris Nature Center will be at the park June 23rd and July 21st. Jeff the Magician will be at the park on June 9th. Secretary Bawks made a motion to approve and pay Harris Nature Center \$183 (\$91.50/per class) for their services. Chairman Young seconded the motion. Roll call vote: Treasurer Moore- aye; Chairman Young- aye; Secretary Bawks- aye. Motion passed. Treasurer Moore will follow up with park board about the exact charge for Jeff the Magician. Treasurer Moore will also follow up about the park Facebook page to post the summer activities schedule.
8. Public comment. None

New Business-

Trustee Jelenek- n/a

Trustee LaFrancis- n/a

Treasurer Moore- Regarding the schedule for the pavilion and baseball field, is there a way to digitize and make it accessible to the park board? The Board also discussed putting schedule up at the park, either at the entrance or at the ballfields.

Secretary Bawks- none

Chairman Young- none

Secretary Bawks moved to adjourn meeting and was seconded by Chairman Young.

Meeting adjourned at 7:54 pm.

Set next meeting date to June 18th at 6:30 pm.

Submitted by Alyson Bawks, Secretary