

WOODHULL TOWNSHIP PARK AND RECREATION COMMISSION
SPECIAL MEETING
JANUARY 27, 2025
TOWNSHIP HALL, 7315 BEARD RD, PERRY, MI 48872

APPROVED MINUTES

Meeting recorded exclusively for board secretary's use

Call to order: 6:30 pm

Open with Pledge of Allegiance

Roll Call: Mr. Keith Young, Chairman – Present
Mrs. Chelsea Moore, Treasurer – Present
Mrs. Alyson Bawks, Secretary – Present
Mr. Tom Jelenek, Trustee – Absent
Mr. Daniel LaFrancis, Trustee – Present

Agenda items:

1. Approval of Agenda. Secretary Bawks made a motion to approve agenda. Treasurer Moore seconded the motion. Motion passed with 4 votes in favor.
2. Approval of January 13, 2025 minutes. Treasurer Moore made a motion to accept January 13, 2025 meeting minutes. Chairman Young seconded the motion. Motion passed with 4 votes in favor.
3. Public Comment (Please limit comments to 3 min per person). Chris Welch attended the meeting with interest in the Park Facilities manager position. Information about the job was provided to Chris with the intent of providing a thorough job description and pay details after the meeting. Jim Jamb was also in attendance. He was interested in helping with park duties on an as needed basis.
4. Approval of budget/financials. Park commission began to move line by line through the proposed budget for the 2025-2026 fiscal year. The amount per mowing was increased from \$120 to \$150. The Park Facilities Manager position will be \$250 per week for 31 weeks with the intent of possibly increasing the pay if needed. Secretary Bawks made a motion to present a final park budget of \$52,600 to the Township Board. Treasurer Moore seconded the motion. Roll call vote: Trustee LaFrancis, aye; Chairman Young, aye; Secretary Bawks, aye; Treasurer Moore, aye. Motion passed.
Treasurer will send final proposed park budget to Steve Daunt.
5. Park Facilities Manager position review and hiring discussion. Chairman Young made a motion to offer the Park Facilities manager position to Chris Welch. Trustee DaFrancis seconded the motion. Motion passed with 4 votes in favor. Pavilion preparation for rentals will be completed by Treasurer Moore instead of the Park Facilities Manager.
6. Transition Items. None
7. Public comment. None

New Business- The food box at the front of the park will no longer be monitored by Faith Community Church. Chairman Young will be in contact with Graham Community Church to see if they want to take the park food box over.

Secretary Bawks will be in contact with previous park manager, Jerry Bawks, about additional spraying since he has a pesticide license.

Chairman Young moved to adjourn meeting and was seconded by Treasurer Moore. The motion passed with 4 votes in favor.

Meeting adjourned at 8:16 pm.

Set next meeting date to February 10th at 6:30 pm.

Submitted by Alyson Bawks, Secretary