

Woodhull Township Planning Commission

December 17, 2024, Board Meeting 7:00 pm

Woodhull Township 7315 Beard Rd. Shaftsbury, MI 48872

DRAFT Minutes

Call to order

The meeting was called to order by Chairman Scovill at 7:00 pm.

Roll Call

Members present at roll call: Scovill, Slavik, Dean, Thronson, Webb, and Ryan, excused absent Daenzer.

Delegation of Visitors

Welcomed all visitors/voluntary sign-in sheet was available to all attendees to sign in.

Approval of Agenda

Slavik made a motion, supported by the Dean, to approve the agenda. The motion passed 6 yeas to 0 nays.

Approval of Minutes

Moved by Webb and supported by Slavik to approve the minutes as presented. Motion passed 6 yeas/0 nays.

Public Comment Period

The public comment period was opened. There was no public comment, but Mr. Craig Ryan took a moment to introduce himself. He will be the new WTB liaison for the WTPC. Chairman Scovill closed public comment after all comments were heard.

Old Business –

A. Updates on the Master Plan - A total of 16 surveys have been returned from the QR code that was sent out in the Winter Tax Newsletter. Commissioners will continue to try and brainstorm ideas about getting the information out to the public. There have been no printed surveys returned to the clerk's office at this time.

New Business –

A. End-of-Year Report The motion was made by Thronson and Supported by Dean to accept the 2024 Annual Report, including actions from this December monthly meeting. Motion passed 6 yes/0 no.

B. Projected Monthly Calendar Dates for 2025 - The motion was made by Slavik and supported by Thronson to accept the monthly calendar dates with the change of April 22nd to April 15th. Motion passed 6 yes/0 no.

C. WTPC 2025 Budget - The new 2025 budget was discussed among all commissioners. Such items were brought up as to have postcard mailings for gaining more public attendance at the Master Plan public meeting coming up. The reporting secretary will communicate with the clerk to see how to go about creating a mailing for this event. Slavik made a motion for \$200 to be added to the postage GL Number for the costs of this mailing. Supported by Dean. The motion for approval on the costs of adding a mailing expense passed 6 yes/0 no.

General Public Comment: The general comment period was opened by Chairman Scovill. No public comment was offered. Chairman Scovill closed public comment.

Adjournment – The motion to adjourn was made by Dean and supported by Slavik. **Motion passed 6 yeas/0 nays.** The meeting adjourned at 7:27 pm.

Respectfully Submitted, Stacey Brewer Woodhull Township Planning Commission Recording Secretary