

Approved Minutes

November 11, 2024

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

** Meeting recorded exclusively for board secretary's use **

Call to order: 6:30 pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present
Mrs Cindy Bawks, Treasurer – Present
Mrs Paula Hill, Trustee - Present
Mrs Justine Bell, Trustee – Absent
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Treasurer Bawks made a motion to accept the agenda. Trustee Hill seconded the motion. Motion passed with 4 votes in favor.

Approval of October 8, 2024, minutes. Chairman Provines made a motion to accept the minutes. Trustee Hill seconded the motion. Motion passed with 4 votes in favor.

Approval of Budget/financials. The financial report was presented by Treasurer Bawks. The board is finishing our term with \$6829 balance in our savings. The insurance claim paid \$1500 back to us for tree work after the storm. Secretary Palmatier made a motion to move \$45 from capital outlay to hourly wages, and \$119.42 from maintenance to miscellaneous. Trustee Hill seconded the motion. Motion passed with 4 votes in favor.

Secretary Palmatier made a motion to accept the financial reports. Trustee Hill seconded the motion. Motion passed with 4 votes in favor.

Park Facilities Manager report. The porta john needs attention from American Rental. The outside is dirty and moldy. Treasurer Bawks called them and will follow up. Jerry labeled and put all freezable items in the basement of the township hall. Jerry presented his letter of resignation to the park board, effective November 20, 2024. Motion by Secretary Palmatier to accept the resignation, supported by Trustee Hill. The motion passed with 4 votes.

Transition plan. Chairman Provines collected keys from Treasurer Bawks and Trustee Hill. Secretary Palmatier will need hers a bit longer to get November minutes filed, etc. Jerry provided the codes for the various locks so those can be passed on. Secretary Palmatier will put together information about processes, motion sheet. Treasurer Bawks will get information about the ballfield rental policy together. At some point, Chairman Provines will change the option on the township phone menu from her phone to someone else.

Approve bills for payment. None.

Public Comment. None.

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New Business

Trustee Bell – Absent.

Trustee Hill – Good luck to new team.

Treasurer Bawks – Nothing.

Secretary Palmatier – Nothing.

Chairman Provines – She has rec'd no further communications about UAW dugouts, or the township resident who wanted to donate to children's events.

Public comment. None.

Secretary Palmatier moved to adjourn and seconded by Treasurer Bawks. The motion passed with 4 votes in favor.

Meeting adjourned at 7:05 pm

Next regular meeting is Monday December 9, 2024 6:30pm

Submitted by Paula Palmatier, Secretary