

Proposed Minutes

February 12, 2024

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

** Meeting recorded exclusively for board secretary's use **

Call to order: 6:32 pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present
Mrs Cindy Bawks, Treasurer – Present
Mrs Paula Hill, Trustee - Present
Mrs Justine Bell, Trustee – Absent
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Treasurer Bawks made a motion to accept the agenda with the addition of item musical instruments. Trustee Hill seconded the motion. Motion passed with 4 votes in favor.

Approval of January 8, 2024 minutes. Treasurer Bawks made a motion to accept the minutes with a correction to ask to move \$800 from Capital Outlay instead of Maintenance. This was supported by Trustee Hill. The motion passed with 4 votes in favor.

Approval of Budget/financials. Motion made by Secretary Palmatier to accept the financial reports, supported by Trustee Hill. The motion passed with 4 votes in favor.

Park Facilities Manager report. In preparation for the budget, Jerry got estimates for driveway asphalt and lining the parking area. He's trying to get another estimate for asphalt.

Approve bills for payment. Motion made by Secretary Palmatier to approve paying the park board for today's meeting, supported by Trustee Hill. Roll call vote: Provines – aye, Bawks – aye, Bell – absent, Hill – aye, Palmatier – aye

Musical Instruments. The board reviewed musical instruments. Motion was made by Secretary Palmatier for the board to approve purchase of musical instruments; Calypso Quatro Post \$1,265, Harmony Flowers \$2,419, Cavatina \$4,351 and Rainbow Sambas \$3,763. The motion was supported by Trustee Hill. Roll call vote: Provines – aye, Bawks – aye, Bell – absent, Hill – aye, Palmatier – aye
Motion was made by Treasurer Bawks to use \$7,500 from savings, \$3,900 from Capital Outlay and \$400 from maintenance to pay for musical instruments. The motion was supported by Trustee Hill and passed with 4 votes in favor.

Public comment: None.

Budget. Motion by Trustee Hill to approve Treasurer Bawks to present the proposed 2024-2025 budget with the changes for musical instruments, supported by Secretary Palmatier. Motion passed with 4 votes in favor. Budget workshops are March 15 and March 22.

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New Business

Trustee Hill – Nothing.

Chairman Provines – Reminder that there are sticks to pick up in park, and dates she'll be out of town and need park mailbox monitored.

Treasurer Bawks – Shared compliments on the park from the musical instrument vendor.

Trustee Bell – Absent.

Secretary Palmatier – Would like to discuss next month moving May 13 meeting to May 6.

Public comment: None.

Secretary Palmatier moved to adjourn and seconded by Chairman Provines. The motion passed with 4 votes in favor.

Meeting adjourned at 8:19 pm

Next regular meeting is Monday March 4, 2024 6:30pm

Submitted by Paula Palmatier, Secretary