

Proposed Minutes

January 8, 2024

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

\*\* Meeting recorded exclusively for board secretary's use \*\*

Call to order: 6:40 pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present  
Mrs Cindy Bawks, Treasurer – Present  
Mrs Paula Hill, Trustee - Present  
Mrs Justine Bell, Trustee – Present  
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Trustee Bell made a motion to accept the agenda with the addition of item Attorney's Bill. Treasurer Bawks seconded the motion. Motion passed with 5 votes in favor.

Approval of December 11, 2023 minutes. Trustee Bell made a motion to accept the minutes as written, supported by Treasurer Bawks. The motion passed with 5 votes in favor.

Approval of Budget/financials. Motion made by Secretary Palmatier to accept the financial reports, supported by Trustee Bell. The motion passed with 5 votes in favor.

Park Facilities Manager report. Jerry got an estimate from J&J tree service for addressing trees identified by the arborist, as well he evaluated which he could take care of. He met with the asphalt contractor and awaiting an estimated price for the final changes to the driveway. Motion made by Secretary Palmatier to request township to move \$800 from Maintenance budget line, \$400 going to Contracted salaries and \$400 to Hourly wages. The motion was supported by Trustee Bell. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Approve bills for payment. Motion made by Treasurer Bawks to approve paying the park board for today's meeting, supported by Trustee Hill. Motion passed with 5 votes in favor.

Public comment: None.

Review reservation policy and fees. Chairman Provines made a motion to leave the policy and fees the same for this year. Trustee Bell seconded the motion. Motion passed with 5 votes in favor.

Budget. We need a couple of estimates before we can finalize our budget request. We will continue to discuss it in February to be ready for the budget workshop.

Attorney's Bill. Motion made by Trustee Bell to approve paying Attorney Bowne's bill of \$759, supported by Trustee Hill. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

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New Business

Trustee Hill – Nothing.

Chairman Provines – Cathy will not be available for the March meeting. The board will meet on March 4 instead. Secretary Palmatier will change the dates posted on the door and ask the Township Clerk to change it on the Township website.

Treasurer Bawks – Nothing.

Trustee Bell – Nothing.

Secretary Palmatier – Nothing.

Public comment: None.

Trustee Hill moved to adjourn and seconded by Trustee Bell. The motion passed with 5 votes in favor.

Meeting adjourned at 7:32 pm

Next regular meeting is Monday February 12, 2024 6:30pm

Submitted by Paula Palmatier, Secretary