

Proposed Minutes

November 13, 2023

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

** Meeting recorded exclusively for board secretary's use **

Call to order: 6:34pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present
Mrs Cindy Bawks, Treasurer – Present
Mrs Paula Hill, Trustee - Present
Mrs Justine Bell, Trustee – Present
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Treasurer Bawks suggested adding 2 topics to the agenda: Meeting start time change and Review Arborist report. Trustee Bell made a motion to accept the agenda with the 2 additions. Treasurer Bawks seconded the motion. Motion passed with 5 votes in favor.

Approval of October 16, 2023 minutes. Trustee Bell made a motion to accept the minutes as written, supported by Treasurer Bawks. The motion passed with 5 votes in favor.

Approval of Budget/financials. Treasurer Bawks presented the financial and budget reports. She still needs to return Sean Smith's pavilion rental fee. She provided a review of the projected expenses vs budget for the rest of the year, and we look on track. The arborist bill was \$700, so that was under what we had approved/expected. Motion made by Secretary Palmatier to accept the financial reports, supported by Trustee Bell. The motion passed with 5 votes in favor.

Park Facilities Manager report. Jerry went through the park with the arborist, and the arborist report has been received. He will be meeting with the asphalt contractor to get a price for the changes to the driveway.

Discuss our meeting start time change. We will change our meeting start time to 6:30pm for the remaining meeting dates this year and next.

Review arborist report. The Visiting Arborists evaluated the trees in the park. Ten (10) were identified for removal and four (4) were said to need pruning attention. Jerry will review the trees with Bill to determine what they can handle and what we'll need to hire out, so we have that information for budget planning.

Motion made by Trustee Bell to approve paying Jerry for a 3rd week of work in November. The motion was supported by Chairman Provines. Roll call vote: Provines – aye, Bawks – abstain, Bell – aye, Hill – aye, Palmatier – aye

Motion made by Trustee Bell to budget up to 4 hrs. at \$15/hr. for Bill to evaluate the work needed to address the tress identified by the arborist. The motion was supported by Secretary Palmatier. The motion passed with 5 votes in favor.

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Approve bills for payment. Motion made by Secretary Palmatier to approve paying the park board for today's meeting. The motion was supported by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Public comment: None.

Budget 2024. Treasurer Bawks provided the board with a draft budget for 2024. We'll be gathering more information and revising it between now and when it must go to the township board in February.

New Business

Trustee Hill – Nothing

Chairman Provines – She took a call from a resident concerned that the park would be closed to walking in the winter. She assured them it would not and that the gate would be used only in situations where the park needed to be closed for safety reasons. Asked Secretary Palmatier to monitor the Park email next week.

Treasurer Bawks – She was disappointed to see that our park was not listed as a selling point for a house that was for sale in our area, while other parks further away were listed.

Trustee Bell – Nothing

Secretary Palmatier – Maybe next October we could turn our path into a haunted path for Halloween. Trunk or treat in the park?

Public comment: None.

Trustee Bell moved to adjourn and seconded by Trustee Hill. The motion passed with 5 votes in favor.

Meeting adjourned at 7:24 pm

Next regular meeting is Monday December 11, 2023 6:30pm

Submitted by Paula Palmatier, Secretary