

Proposed Minutes

October 16, 2023

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

** Meeting recorded exclusively for board secretary's use **

Call to order: 7:05pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present
Mrs Cindy Bawks, Treasurer – Present
Mrs Paula Hill, Trustee - Present
Mrs Justine Bell, Trustee – Absent
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Treasurer Bawks made a motion to accept the agenda. Trustee Hill seconded the motion. Motion passed with 4 votes in favor.

Approval of September 11, 2023 minutes. Treasurer Bawks made a motion to accept the minutes as written, supported by Trustee Hill. The motion passed with 4 votes in favor.

Approval of Budget/financials. October payroll was done through BS&A. Twenty five (25) dollars cash was paid by Sean Smith for a pavilion rental for July 28, 2024 (next year). Treasurer Bawks is going to record the reservation but return the money for now, as we can't deposit next year's revenue yet. We have \$14,903 in Capital Outlay and will have \$5,400 after the bill for the fence work is paid. We are waiting for the attorney's bill from work done on straightening out the property.

Motion made by Secretary Palmatier to accept the financial reports, supported by Trustee Hill. The motion passed with 4 votes in favor.

Park Facilities Manager report. Spartan Fence did great work for us, working out issues that came up. Jerry will get estimates for blacktop work to finish up what needs to be done for the relocation of the gate. The county was not able to help us with an arborist. Next year's budget to include funds for finishing the timbers and chips around the remaining benches.

Approve bills for payment. Motion made by Treasurer Bawks to approve paying the park board for today's meeting. The motion was supported by Trustee Hill. Roll call vote: Provines – aye, Bawks – aye, Bell – absent, Hill – aye, Palmatier – aye

Public comment: None.

Park Closing. Jerry does not need a board workday to close the park down. He'll get someone to come over and spot him while he climbs ladder, etc.

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New Business

Trustee Hill – Nothing

Chairman Provines – Received a call from a neighbor who was showing support for some of the things the board has been doing/has done.

Treasurer Bawks – Discussed what the board might like to do related to planning for a tree budget next year, and arborist options. Also suggested maybe the board would be open to meeting earlier during the winter months. We'll meet at 6:30pm next month and then discuss future meeting start time when we have the full board in attendance.

Trustee Bell – Absent

Secretary Palmatier – Asked about changes to park commission positions which turns out will not be necessary.

Motion made by Chairman Provines to approve Treasurer Bawks to arrange for an arborist to evaluate the trees in the park in preparation for next year's budget, not to exceed \$1400. The motion was supported by Secretary Palmatier. Roll call vote: Provines – aye, Bawks – aye, Bell – absent, Hill – aye, Palmatier – aye

Public comment: None.

Secretary Palmatier moved to adjourn and seconded by Treasurer Bawks. The motion passed with 4 votes in favor.

Meeting adjourned at 7:52 pm

Next regular meeting is Monday November 13, 2023 6:30pm

Submitted by Paula Palmatier, Secretary