

Proposed Minutes

September 11, 2023

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

** Meeting recorded exclusively for board secretary's use **

Call to order: 7:01pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present
Mrs Cindy Bawks, Treasurer – Present
Mrs Paula Hill, Trustee - Present
Mrs Justine Bell, Trustee – Present
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Trustee Bell made a motion to accept the agenda with 2 changes: Move item "Update on Property" up on the agenda and add a new item "Update from Clerks office". Trustee Hill seconded the motion. Motion passed with 5 votes in favor.

Approval of August 14, 2023 minutes. Trustee Bell made a motion to accept the minutes as written, supported by Trustee Hill. The motion passed with 5 votes in favor.

Update on Property. This morning, September 11, 2023 there was a meeting at the township office where the Quick claim deeds were signed by Supervisor Slee (who is authorized to sign on behalf of the township) and Kathy Pope (property owner). Attorney Bowne and Chairman Provines were also in attendance. The last step is to turn in signed **Property Transfer Affidavits** (PTA) to the Assessors office. Diane Dowler is going to draft these PTAs and email them to Supervisor Slee and Chairman Provines, who will get Kathy Pope's signed. Fence modifications are scheduled to start September 25.

Budget/financials presented. We balance except for 2 outstanding issues Treasurer Bawks has been working to have addressed: We have \$736.96 of last year's bills that were paid out of this year's budget. They were paid after April 1 so they came out of this year's budget, leaving us a shortage this year. Per BS&A, we are still waiting for the \$1,967.89 balance from last year to be transferred to our savings account. Treasurer Bawks will talk to Township Treasurer Warfle about this.

July emergency tree removal. Motion made by Secretary Palmatier to approve the move of \$1,600 from Capital Outlay Miscellaneous line to Maintenance line, and to approve payment of the \$6,000 bill for tree removal. The motion was supported by Trustee Hill. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Park reservations. We have 2 pavilion reservations for September.

Park Facilities Manager report. The fence work is scheduled to begin on September 25. It will probably take multiple visits by Spartan Fence and there will be times the park will need to be closed. The county is now telling Jerry they have not hired an arborist but did provide a list of arborists in the county. We'll review that list and find someone to help with tree evaluation.

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Approve bills for payment. Motion made by Secretary Palmatier to approve paying the park board for today's meeting. The motion was supported by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Update from the clerk's office. Township change to BS&A for payroll will result in different options for our pay.

Public comment: None.

Park Ordinance Review. Final review of Park Ordinance. Motion made by Secretary Palmatier to accept the park ordinance as reviewed today, supported by Trustee Hill. The motion passed with 5 votes in favor.

New Business

Trustee Hill – Nothing

Chairman Provines – She will be missing several upcoming meetings for other commitments. We'll discuss next month changes to park commission positions.

Treasurer Bawks – Has been enjoying seeing deer on the ball fields every night.

Trustee Bell – Nothing

Secretary Palmatier – Nothing.

Public comment: None.

Secretary Palmatier moved to adjourn and seconded by Treasurer Bawks. The motion passed with 5 votes in favor.

Meeting adjourned at 8:31 pm

Next regular meeting is Monday October 9, 2023 7pm

Submitted by Paula Palmatier, Secretary