

# Woodhull Township Planning Commission

April 18, 2023 Board Meeting 7:00pm

Woodhull Township 7315 Beard Rd. Shaftsbury, MI 48872

## DRAFT Minutes

**Call to order** – The meeting was called to order by Chairman Scovill at 7:08pm.

**Roll Call** – Members present at roll call: Scovill, Dean, Betts, Thronson and Webb. Slavik arrived late. Daenzer excused absent.

**Delegation of Visitors** – Welcomed all visitors/voluntary sign-in sheet was available to all attendees to sign.

**Approval of Agenda** – Motion was made by Webb and supported by Dean to approve the agenda. Motion passed 5 yeas/0 nays.

**Approval of Minutes** – Moved by Thronson and supported by Webb to approve the minutes as presented. Motion passed 5 yeas/0 nays.

**Public Comment Period:** Public comment period was opened. No comments were offered. Chairman Scovill closed public comment.

### Old Business –

**A. Master Plan** – Chairman Scovill announced that he had reached out to Row Engineering and Spicer Group to request a formal proposal for the full Woodhull Township Master Plan. He will share these proposals with the commission at the next meeting.

### New Business -

**A. Office Election of Officers** – The following commissioners took the oath given by  
Lesley Daunt, Woodhull Township Clerk  
Chairman – Charles Scovill  
VP – Tammy Slavik

(Check with Lesley on who she gave the oath to that evening. I believe there were 4 of us to take the oath. Greg was not there, so he did not yet take the oath. He was going to come in later in the week to do it. We decided that Rick did not need to take the oath because he is just on the PC as a representative of the Board.)

**General Public Comment:** General comment period was opened by Chairman Scovill. No public comments were offered. Chairman Scovill closed general public comment.

**Planning Commission Comments:** Chairman Scovill made the comment encouraging the PC to suggest to the Woodhull Township Board that they suggest the Planning Commission terms be staggered. At the request of the commissioners, they asked that Commissioner Betts present this to the Woodhull Township Board at the next monthly meeting in May. Chairman Scovill made mention that the Woodhull Township Planning Commission is advisory to the Woodhull Township Board and Shiawassee County Zoning Board. He reinforced that the Woodhull Township Planning Commission Master Plan should correlate with the Shiawassee County Master Plan.

**General Public Comment:** General comment period was opened by Chairman Scovill. Recording secretary Brewer made mention that Slavik was paid for her 2022 Master Planner training. Slavik has also signed up to continue her continuing education for the Master Planner Training. She has submitted a reimbursement for 2023 training. Chairman Scovill announced that there was mail received, and offered to commissioners, for an opportunity to do some training. No public comments were offered. Chairman Scovill closed general public comment.

**Adjournment** – Motion to adjourn was made by Webb and supported by Dean. **Motion passed 5 yeas/0 nays.** Meeting adjourned at 7:20pm

Respectfully Submitted,  
Stacey Brewer  
Woodhull Township Planning Commission  
Recording Secretary