

To: Woodhull Township Park Committee
From: Jerry Bawks, Park Facility Manager
Re: Monthly report
Date: March 13, 2023

Accomplishments:

Remeasured for landscape timbers and counted what we had for the fall zone. We need about 15 more.
Ordered the supplies and equipment that was approved at the last board meeting.
Went to Home Depot and picked up supplies and equipment.
Took delivery for the bench, bike rack, plow, stencil and swing chains.
On February 28 I found a tree had fallen on the fence at the east ball field.
Contacted Spartan Fence for a price to replace the fence.
Contacted J&J Tree Service for a price to remove the tree and clean up the brush.
Delivered a check to Contractor's Repair.
Started cleaning up the branches left by Asplundh Tree Service.

Goals:

I will be working with the contractors to get the tree cleaned up at the east ball field.
I will begin assembling the bike rack and plow.
I will pick up 15 more landscape timbers from Moon Lake.

Purchases:

Plow	\$1,651.91
Stencil	\$ 158.99
Bench supplies	\$ 399.01
Ladder	\$ 99.88
Swing chains	\$ 760.72

Correction to last month's expenses:

Home Depot should be \$53.85 not \$53.97
Harbor Freight should be \$95.97 not \$95.07