

Proposed Minutes

March 13, 2023

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

** Meeting recorded exclusively for board secretary's use **

Call to order: 7:03 pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present
Mrs Cindy Bawks, Treasurer – Present
Mrs Paula Hill, Trustee - Present
Mrs Justine Bell, Trustee – Present
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Trustee Bell made a motion to accept the agenda. Secretary Palmatier seconded the motion. The motion passed with 5 votes in favor.

Approval of February 13, 2023 minutes. Secretary Palmatier made a motion to accept minutes supported by Trustee Bell. The motion passed with 5 votes in favor.

Budget/financials presented. Treasurer Bawks presented the financial reports. All of the remaining items we discussed last month were ordered, and most all have been received. The support swing however will not be received for 20 weeks, so July 2023.

Motion by Secretary Palmatier to move \$350 from Miscellaneous budget to Capital outlay and \$375 from Maintenance budget to Capital outlay, for a total of \$725 being moved. Motion supported by Trustee Hill. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Motion by Trustee Bell to accept the financial report, supported by Secretary Palmatier. The motion passed with 5 votes in favor.

Park Facilities Manager report. Jerry got estimates for all of the work needed to be done to address the tree with 3 codominant stems that partially fell by the back ballfield, damaging the fence and gate. .

Motion made by Trustee Bell for Jerry to contact J&J Tree Service to start the process to remove the cherry tree that has fallen at the back ball field, along with the 2 stems that are still standing. We will use any funds we have remaining from the 2022/2023 budget, and Park savings, as necessary, with the intent that it will be replaced after we get our budget for 2023/2024. Next fiscal year there will be a motion to put the money back in Park savings after we have a 2023/2024 budget. Motion was supported by Treasurer Bawks.

Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Motion made by Trustee Bell for Jerry to accept the wood from the fallen tree and stems as payment for complete full removal, which will save at least \$400 for the township, supported by Treasurer Bawks.

Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

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Approve bills for payment. Motion made by Secretary Palmatier to pay board for today's meeting, supported by Trustee Hill. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Update on property. The attorney expects to have paperwork to the neighbor's attorney next week.

Public comment: None.

Closed Session not needed.

2023 Budget discussion. The Budget workshop was held and Chairman Provines and Treasurer Bawks attended. There was an increase in the tree removal and chipping budget requested, up to \$3000. However, a couple other numbers appear to have been lowered. The board did not appear to be reviewing the request that the Park commission had prepared. We are not sure what the park budget might be as the numbers the township board had were not explained.

Summer Kids activities. Pending budget allowance.

Park ordinance. Review tabled until next month.

New Business

Trustee Hill – Nothing

Chairman Provines – She emailed the Perry Youth ball about the new policy changes we made, but has not heard back from them.

Treasurer Bawks – Nothing.

Trustee Bell – Nothing.

Secretary Palmatier – Nothing.

Public comment: None.

Secretary Palmatier moved to adjourn and seconded by Trustee Bell. The motion passed with 5 votes in favor.

Meeting adjourned at 8:35 pm

Next meeting is April 10, 2023 7pm

Submitted by Paula Palmatier, Secretary