

# TOWNSHIP OF WOODHULL

Shaftsburg Hall

7315 Beard Rd, Perry MI 48872

## ANNUAL BUDGET HEARING AND SPECIAL MEETING MINUTES

### Proposed

Public Hearing  
March 22, 2023  
10:00 a.m.

Supervisor Slee opened the meeting at 10 a.m. on March 22, 2023 with Clerk Daunt, Trustee Betts and Trustee Jelenek. Treasurer Warfle. The hearing was to review the new budget for the 2023-2024 fiscal year and make the necessary changes on the 2022-2023 budget to close out the fiscal year. Hearing was closed at 10:05 a.m.

Discussion of road projects.  
Tree Damage in Park

Annual Special Meeting  
March 22, 2023  
10:20 a.m.

Special meeting called to order at 10:20 a.m. by Supervisor Slee with Clerk Daunt, Trustee Betts and Trustee Jelenek Treasurer Warfle. Meeting called to adopt the final budget for the 2023-2024 fiscal year along with the Cemetery fund, Banks, Fire and Ambulance Resolutions, Board Meetings, Perpetual Care Fund transfers as needed and any budget adjustments for the 2022-2023 fiscal year, public comments.

### DECISION ITEMS:

**AMEND THE 2022-2023 BUDGET:** To reflect the revenue and expense adjustments: Slee moved and Warfle supported to adjust the revenues and the expenses.

Transfers 2022-23 Budget end of fiscal year

Governing Body \$1200.00 from contracted salaries 101-101-818-000 \$1200.00 to salaries 101-101-703-010

Clerk \$4900.00 from capital outlay 101-215-975-000 \$4900.00 to salaries 101-215-703-000

Building & Grounds \$3699.00 from capital outlay 265-775-000 To Clerk \$388.00 salaries 101-215-703-000  
\$2562.00 postage 101-215-730-000 \$749.00 maintenance & repair 101-215-930-000

Treasurer \$1545.00 from postage 101-253-730-000 \$1169.00 to treasurer hourly salary 101-253-705-000

\$306.00 to office supplies 101-253-727-000 \$70.00 to transportation 101-253-860-000 \$650.00 From Building & Grounds 101-265-975-000 \$650.00 to Clerk office supplies 101-215-727-000

Planning Dept \$500.00 from education 101-701-960-000 \$500.00 to salaries 101-701-704-000

Fire Dept \$40.00 from capital outlay 101-336-975-000 \$40.00 to maintenance & repair 101-336-930-000

Roll call vote taken: Slee, yes; Daunt, yes; Jeleneck yes, Betts yes, Warfle yes

Motion carried.

**FINAL BUDGET:** Daunt moved and supported by Warfle to adopt the 2023-2024 General Fund budget.

Roll call vote taken: Slee, yes; Daunt, yes; Jeleneck, no; Betts, yes; Warfle yes

Motion carried.

**BANKS:** Slee moved and supported by Warfle to continue to use the banks Capitol National, Horizon and PNC Banks. Warfle yes; Slee yes; Daunt yes; Jeleneck yes; Betts yes. Motion carried

**(6-19) FIRE AUTHORITY RESOLUTION:** Jelenek moved that we resolve to hereby approve the Woodhull Twp Budget for the 2023-2024 fiscal year with regards to the Fire Authority millage which is a special assessment revenue fund with our budget revenue anticipated to be \$151,729.00 and our expense to the Fire Authority millage anticipated to be \$151,729.00.

Roll call vote taken: Jeleneck, yes; Betts, yes; Warfle, yes; Slee, yes; Daunt yes

Motion carried.

**(7-19) AMBULANCE FUND Jeleneck** moved that we resolve to hereby approve the Woodhull Twp Budget for the 2023-2024 fiscal year with regards to the Ambulance Fund, which is a special assessment revenue fund, with our budget revenue anticipated to be \$287,592.00 and our expenses to the Ambulance Fund anticipated to be \$287,592.00 Trustee Warfle supported.

Roll call vote taken: Betts, yes; Warfle, yes; Slee, yes; Daunt, yes; Jeleneck yes

Motion carried.

**BOARD MEETINGS:** Slee moved and Jeleneck supported to continue to meet the first Wednesday of each month at 7:00 p.m. at the Woodhull Twp Hall in Shaftsbury, MI with exception for May's meeting be the 10<sup>th</sup>.

Roll call vote taken: Warfle, yes; Slee, yes; Daunt, yes; Jeleneck, yes; Betts, yes.

Motion carried.

**CEMETERY FUND:** Daunt moved and Slee supported to resolve to adopt the Cemetery Fund for the 2023-2024 fiscal year as presented.

Roll call vote taken: Slee, yes; Daunt, yes; Jeleneck yes; Betts, yes; Warfle yes;

Motion carried.

**PERPETUAL CARE FUND:** Slee moved and Jeleneck supported to have \$250.00 put into the Perpetual Care Fund from the sales of the cemetery lots.

Roll call vote was taken: Daunt, yes; Jeleneck, yes; Betts, yes; Warfle, yes; Slee, yes.

Motion carried.

**FUND TRANSFERS** : Betts moved to have excess funds left over from Fire Department be moved to their savings account, Jeleneck supported. Roll call taken: Warfle, yes; Daunt, yes; Jeleneck, yes; Betts, yes. Motion carried.

Jeleneck moved to have excess funds left over from Park budget be moved to their savings account. Betts supported. Roll call vote taken: Betts, yes; Warfle, no; Slee, no; Daunt, yes; Jelensck, yes.

**PUBLIC COMMENT** – None

Supervisor Slee moved to adjourn, Warfle supported.

Meeting adjourned at 11:01 a.m.

Lesley Daunt, Clerk