

Proposed Minutes

February 13, 2023

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

\*\* Meeting recorded exclusively for board secretary's use \*\*

Call to order: 7:00 pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present  
Mrs Cindy Bawks, Treasurer – Present  
Mrs Paula Hill, Trustee - Present  
Mrs Justine Bell, Trustee – Present  
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Trustee Bell made a motion to accept the agenda. Treasurer Bawks seconded the motion. The motion passed with 5 votes in favor.

Approval of January 18, 2023 minutes. Trustee Bell made a motion to accept minutes supported by Trustee Hill. The motion passed with 5 votes in favor.

Budget/financials presented. Treasurer Bawks said we balance with the township. The board discussed using the money we were able to save from the current budget to purchase items this year that we were planning to put into next year's budget.

Motion by Trustee Bell to approve ordering parking posts for \$175, landscape timbers to contain woodchips under the benches for \$500, and stencil for painting basketball court lines for \$200 from the Maintenance budget. Motion supported by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Motion by Trustee Bell to move \$995 from Maintenance to Capital Outlay, supported by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Motion by Trustee Bell to use the \$1000 from the SCF Grant and \$1610 from the Capital Outlay budget to purchase the support swing and new chains for all swings in the park. Motion supported by Secretary Palmatier. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Motion by Trustee Bell to purchase a bike rack for \$450, 6' ladder for \$120, and a plow/blade for the John Deere \$1650 from Capital Outlay. Motion supported by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Motion by Trustee Bell to hold over \$5200 from our 2022/2023 budget to next year's 2023/2024 budget to be put in our savings account. Motion supported by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

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Motion by Treasurer Palmatier to accept the financial report, supported by Trustee Bell. The motion passed with 5 votes in favor.

Park Facilities Manager report. Two thirds of the mess left by the Asplunhi tree trimming has been cleaned up by Consumers Energy. Jerry is just going to take care of the rest.

Approve bills for payment. Motion made by Secretary Palmatier to pay board for today's meeting, supported by Treasurer Bawks.

Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Ball field reservations. Options were discussed for possible changes to the ball park rental fees, with the reduced rate only applicable at the time of the bulk reservation. Reservations after the fact will be at the regular rate. Motion was made by Trustee Bell to have a bulk rate option ONLY for organizations making a bulk reservation. The first 20 dates of the bulk reservation will be at \$10 rate, while the remaining dates of the bulk reservation will be at \$5 rate. The motion was supported by Trustee Hill.

Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Update on property. Title searches requested by the township were done.

Public comment: None.

Closed Session not needed.

2023 Budget discussion. The board reviewed the *draft* budget put together by Treasurer Bawks and Chairman Provines. Trustee Bell made a motion to accept the proposed budget with an increase in the Miscellaneous budget from \$1500 to \$2500. The motion passed with 5 votes in favor.

Park ordinance. Review tabled until next month.

New Business

Trustee Hill – Nothing

Chairman Provines – Will be contacting Harris Nature Center to schedule dates for 2 children's events in the park, which they only do on Mondays. Debbie Hall is being asked to do art events again this year. The Laingsburg library was only able to do evening Story times last year and turnout was not great for evening events. Discussing having park board members do Story time earlier in the day.

Treasurer Bawks – Nothing.

Trustee Bell – Can bring her commercial cotton candy machine to our park events. She will bring the tetherball pole next month so we can see if it's commercial as she offered to donate it to the park.

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Secretary Palmatier – Asked if anyone had checked out the Township website. She's not seeing our rental forms on the site. Also mentioned she has a conflict with the June meeting so the board will need to figure out if we want to reschedule that one.

Public comment: None.

Trustee Bell moved to adjourn and seconded by Treasurer Bawks. The motion passed with 5 votes in favor.

Meeting adjourned at 8:57 pm

Next meeting is March 13, 2023 7pm

Submitted by Paula Palmatier, Secretary