

Approved Minutes

December 12, 2022

Woodhull Township Park and Recreation Commission

Township hall, 7315 Beard Rd, Perry MI 48872

** Meeting recorded exclusively for board secretary's use **

Call to order: 7:03 pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present
Mrs Cindy Bawks, Treasurer – Present
Mrs Paula Hill, Trustee - Present
Mrs Justine Bell, Trustee – Present
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Trustee Bell made a motion to accept the agenda. Trustee Hill seconded the motion. The motion passed with 5 votes in favor.

Approval of November 14, 2022 minutes. Trustee Bell made a motion to accept minutes supported by Treasurer Bawks. The motion passed with 5 votes in favor.

Approval of November 30, 2022 minutes. Trustee Bell made a motion to accept minutes supported by Treasurer Bawks. The motion passed with 5 votes in favor.

Budget/financials presented. Treasurer said she needs to make a correction to the report she presented. While she correctly transferred \$280, as approved last month by the board, the report incorrectly reflected \$300 was transferred. It will be corrected on the January report.

We can order the items in the "To be spent 2023" column yet this winter. Trustee Bell has a tether ball that she'd like to donate to the park.

Capital Outlay Summary as of December 12 2022 Total Budget- \$21,000

Project description	Budget	Spent	Balance	To be spent 2023	Available
Tools	\$500	\$275.98	\$224.02	\$224.02	\$0
Park Bench	\$1,050	\$0	\$1,050	\$1,050	\$0
Information Sign	\$350	\$0	\$350	\$0	\$350
Entrance Banner	\$700	\$450	\$250	\$0	\$250
Tether Ball	\$275	\$0	\$275	\$275	\$0
Ladder Golf	\$80	\$0	\$80	\$0	\$80
Pavilion Roofs	\$6,200	\$5,470	\$730	\$0	\$730
Pavilion Painting	\$2,500	\$3,165	(\$665)	\$0	(\$665)
Pavilion Doors	\$1,000	\$2,373.80	(\$1,373.80)	\$0	(\$1,373.80)
Swing Set Paint	\$900	\$0	* \$900	\$0	\$900
Playground Fall Zone	\$5,200	\$0	\$5,200	\$5,200	\$0

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Miscellaneous	\$2,245	\$0	\$2,245	\$0	\$2,245
Balance	\$21,000	\$11,734.78		\$6,749.02	\$2,516.20

*included in pavilion painting project

Motion by Trustee Bell to accept the financial report with the correction to \$280, supported by Secretary Palmatier. The motion passed with 5 votes in favor.

Park Facilities Manager report. J&J Tree Service removed the tree from the porta john and chipped 2 brush piles. \$1500 had been approved, but actual cost was \$1350. Consumers Energy has been in the park taking down the trees they identified. They are taking the brush, leaving the wood.

Approve bills for payment. Motion made by Secretary Palmatier to pay board for November 30 joint meeting and today's meeting, supported by Trustee Hill.

Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Update on property. No update

Public comment: None.

Closed Session not needed.

2023 Budget discussion.

These items were discussed previously and restated here for tracking:

Bike rack	Musical instruments
Support swings	Wood chipper
Tetherball	Plow/shovel for John Deere tractor
Scoreboards	
Shelter/dug outs for team benches	

New items:

- Tree saplings
- Arborist to evaluate our trees and suggest what to replant
- Timbers to frame under benches (hold mulch)
- Park open house/park party

Discuss 2023 Board meeting dates. Proposed:

- Jan 9, 2023
- Feb 13, 2023
- Mar 13, 2023
- Apr 10, 2023

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- May 8, 2023
- Jun 12, 2023
- Jul 10, 2023
- Aug 14, 2023
- Sep 11, 2023
- Oct 9, 2023
- Nov 13, 2023
- Dec 11, 2023

Motion by Treasurer Bawks to accept the proposed 2023 Board meeting dates, supported by Trustee Hill. The motion passed with 5 votes in favor.

SCF Grant Update. We were granted \$500 for each of the grants, but this is short around \$1300 for our plans. We could use our Misc budget.

Review Park Mission statement. Put on Jan agenda.

Park ordinance. Tabled for future meeting

New Business

Trustee Hill – Supports dug outs for 2023 budget

Chairman Provines – Mentioned letter to park commission from resident.

Treasurer Bawks – Nothing

Trustee Bell – Supports a park party for 2023 budget

Secretary Palmatier – Reminder that Perry Youth baseball/softball would like to come and talk to the board about field rentals.

Public comment: None.

Secretary Palmatier moved to adjourn and seconded by Treasurer Bawks. The motion passed with 5 votes in favor.

Meeting adjourned at 8:40 pm

Next meeting is January 9, 2023 7pm

Submitted by Paula Palmatier, Secretary