

Approved Minutes

September 12, 2022

Woodhull Township Park and Recreation Commission

Township Board room, 7315 Beard Rd, Perry MI 48872

\*\* Meeting recorded exclusively for board secretary's use \*\*

Call to order: 7:04 pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present  
Mrs Cindy Bawks, Treasurer – Present  
Mrs Paula Hill, Trustee - Present  
Mrs Justine Bell, Trustee – Absent  
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Treasurer Bawks made a motion to accept the agenda as presented and supported by Trustee Hill. The motion passed with 4 votes in favor.

Approval of August 4, 2022 minutes. Secretary Palmatier moved and supported by Treasurer Bawks to accept minutes as written. The motion passed with 4 votes in favor.

Budget/financials presented.

The park books now balance with the township's books thanks to Cathy's work in the clerk's position. Also, we are good budget wise. We are going to need to move money from other expense line items to Contracted Salaries. We are short \$300 to cover the cost of pavilion repairs, and we saved \$300 on porta john line. Moving this would cover the pavilion repairs.

We saved \$200 on board meetings and \$200 with gas savings. We will move those two and \$3,100 that was in Capital Outlay for playground fall protection to Contracted Salaries.

Secretary Palmatier moved to accept the financial report and supported by Trustee Hill. The motion passed with 4 votes in favor.

Update on property. We've received the casual appraisal of the property at 12927 Shaftsburg Rd, and Chairman Provines has reached out to him for clarification.

Park Facilities Manager report. Soffit repairs, pavilions and swing set painting are completed. New pavilion roofs are done too. They look awesome! Road and parking repaving to be done this week. The park will be closed during the work. We saved \$100 on lift rental for tree work by only needing to rent it for ½ day. Jerry made a request to the park board to allow him to hire Bill Melrose to help when he has tree work to be done.

Motion made by Chairman Provines to approve Jerry to hire Bill Melrose to help with tree work at a rate of \$20/hr. Seconded by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – absent, Hill – no, Palmatier – aye

Approve bills for payment. Motion made by Secretary Palmatier to pay board for September 12 meeting seconded by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – absent, Hill – aye, Palmatier – aye

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Motion made by Secretary Palmatier to approve no more than \$200 for paint and supplies to paint the backstop on the front ball field, seconded by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – absent, Hill – aye, Palmatier – aye

Reservations. We have one on Sept 25 for a birthday party.

Public comment: None.

Closed Session not needed.

Summer schedule. No events left. Remove this from next month's agenda

Park ordinance. Tabled until next month

New Business

Trustee Hill – none

Chairman Provines – Reminder to start thinking about next year's budget. We've talked about moving the fence and a bike rack. Staining the posts of the pavilion is a thought.

Treasurer Bawks – none

Trustee Bell – absent

Secretary Palmatier – none

Public comment: None.

Secretary Palmatier moved to adjourn and seconded by Chairman Provines. The motion passed with 4 votes in favor.

Meeting adjourned at 8:32 pm

Next meeting is October 10, 2022 7pm

Submitted by Paula Palmatier, Secretary