

Proposed Minutes

August 4, 2022

Woodhull Township Park and Recreation Commission

Township Board room, 7315 Beard Rd, Perry MI 48872

Call to order: 7:03 pm

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present  
Mrs Cindy Bawks, Treasurer – Present  
Mrs Paula Hill, Trustee - Present  
Mrs Justine Bell, Trustee – Present  
Mrs Paula Palmatier, Secretary - Present

Approval of agenda. Secretary Palmatier made a motion to accept the agenda as presented and supported by Trustee Bell. The motion passed with 5 votes in favor.

Approval of July 11, 2022 minutes. Trustee Bell moved and supported by Treasurer Bawks to accept minutes as written. The motion passed with 5 votes in favor.

Budget/financials presented.

Half way through the park season and our spend percentage of the budget is looking good. Board reviewed a comparison of budgeted capital outlay vs actual spending so far in the budget year. We are about \$2000 in the black. Motion from Trustee Bell to accept the financial report as presented and supported by Secretary Palmatier. The motion passed with 5 votes in favor.

Update on property. Township attorney Lynn Bowne was in attendance. He will communicate with park neighbor that we need to do tree maintenance on a tree that is on the other side of the fence. The board reviewed a letter from resident's attorney.

Motion made by Trustee Bell to allocate no more than \$200 for a casual appraisal of the property at 12927 Shaftsburg Rd, arranged through Attorney Bowne. Seconded by Secretary Palmatier. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Motion made by Trustee Bell for Chairman to approach township board to discuss the purchase at 12927 Shaftsburg Rd, Woodhull township under the care of Attorney Bowne. Seconded by Secretary Palmatier. The motion passed with 5 votes.

Park Facilities Manager report. A park neighbor requested that the park trim tree branches that were overhanging in her yard. Jerry took care of that. Repair to the raccoon damage on the pavilion has been started. New doors installed on the pavilion storage. Pavilion roofs and paint to be completed soon. A dead tree across from the lower pavilion and branches over the basketball court need to be addressed.

Motion made by Trustee Bell to approve Jerry to purchase from the tools budget a long handled pruner not to exceed \$110 and a chainsaw extension not to exceed \$220. Seconded by Secretary Palmatier. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

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Motion made by Trustee Bell to approve spending \$300 to rent a lift and no more than \$100 for staff to help with job to cut tree branches and cut the dead tree. Seconded by Chairman Provines. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Approve bills for payment. Motion made by Secretary Palmatier to pay board for August 4 meeting seconded by Treasurer Bawks. Roll call vote: Provines – aye, Bawks – aye, Bell – aye, Hill – aye, Palmatier – aye

Reservations. We have 2 pavilion reservations in September. The porta john has been removed from the upper pavilion to help cover other unexpected costs we've incurred.

Public comment: Tom Jelenek spoke for 2 minutes.

Closed Session not needed.

Summer schedule.

Children's events attendance:

- Fourth art day last week – 26 children
- Final event is story time with Laingsburg Library, Monday August 8

Park ordinance. Tabled until next month

Request for ARPA funds. No further discussion needed, will remove from future agendas

New Business

Trustee Hill – none

Chairman Provines – none

Treasurer Bawks – none

Trustee Bell – Need to generate a list of the business in our township.

Secretary Palmatier – none

Public comment: None.

Secretary Palmatier moved to adjourn and seconded by Treasurer Bell. The motion passed with 5 votes in favor.

Meeting adjourned at 8:36 pm

Submitted by Paula Palmatier, Secretary