

Approved
PROPOSED

TOWNSHIP OF WOODHULL
7315 Beard Road, Perry 48872
Shiawassee County, MI
July 14, 2022 10:00 AM

Opening:

The special meeting of the Woodhull Township Board was called to order at 10:03 am on July 14, 2022 at Woodhull Township Hall by Supervisor Slee. Due to a vacancy in the Clerk's office. Trustee Jelenek volunteered to record the minutes.

Roll Call:

Supervisor Slee, Treasurer Bawks, Trustee Betts, Trustee Jelenek, present for meeting.

Delegation of Visitors:

Caroline D. Wilson, County Clerk, Cathy Provines, Park Board President

Recommended Actions:

- a. Approval of Agenda – Trustee Betts moved, supported by Supervisor Slee to approve the agenda. Motion carried.
- b. Appoint person to temporarily perform the township clerks duties: Supervisor Slee moved and Treasurer Bawks supported a motion to appoint a temporary clerk per Township Attorney recommendations with specific duties per Board approval. Motion carried. The attached agenda lists the duties Supervisor Slee indicated were required to be performed by the Clerk. Trustee Jelenek ask for discussion on several of the topics to highlight potential areas of immediate concern. Trustee Jelenek, noted Cathy Provines, submitted a request for consideration for a temporary appointment as Clerk. Trustee moved, supported by Treasurer Bawks, to appoint Cathy Provines to the temporary position of Clerk, until a qualified suitable candidate can be found. Roll call vote: Yes. Slee, Yes, Bawks, Yes, betts, Yes, Jelenek. Motion carried. Treasurer Bawks reviewed several issues in the Treasurers office requiring attention. Trustee asked the Treasurer to submit the list to be included in the minutes. Trustee Jelenek shared a letter with the Board to be mailed to Lesley Daunt, the previous Township Clerk, as part of his investigation as to why the Treasurer and Deputy Treasurer were not paid on time and why they were not paid the proper amount. The Township policy/procedure approved by the Board was included with the letter. (Attachment to minutes). The list of questions were generated after a discussion with the offended parties and a response is due them.
- c. Budget for Bank Account Fees: There are no budgeted funds recorded in the line item bank account for bank fees. Treasurer Bawks sought Board comments to compensate for the oversight. Treasurer Bawks was encouraged to make a recommendation for Board approval at the August Board meeting.

- d. Decisions on Sexton's salary overpayments: Trustee Jelenek and Trustee Betts clarified the budget for the Sexton's salary include additional funds for additional help if needed. The overpayment was a result of taking the entire amount in the budget to calculate his monthly payment. Trustee Jelenek shared with the Board, the contractual agreement with the Sexton specified the exact monthly compensation. Trustee Betts moved, Trustee Jelenek seconded a motion to meet with the Sexton to discuss his monthly salary and to use the Township Attorney's recommendation for settlement reimbursement of \$108.33/month salary reduction to recover the overpayment to guide the discussion. Motion carried.
- e. Approve septic cleaning bill: The cleaning of two septic tanks instead of the presumed one tank required additional payment. Bawks moved and Slee seconded a motion to pay \$600 for the pumping of the septic tanks. Roll Call Vote: Yes, Slee, Yes, Bawks, Yes, Betts, Yes, Jelenek. Motion carried.
- f. Approval of sound system with cap on amount: Bawks moved, Slee seconded to approve a cap of not to exceed \$8000 for a sound system for the Township Hall. Roll Call Vote: Yes, Slee, Yes, Bawks, Yes, Betts, Yes, Jelenek. Motion carried. The preapproved amount is to help expedite approval and installation when a contractor is found to perform the work.

Adjournment: Supervisor Slee moved for the meeting adjournment at 11:05 am. There was no second. Trustee Jelenek asked to share a letter with the Board generated from comments made at the July Board meeting challenging the Woodhull Township to clean up it's act. The letter was handed out by Trustee Jelenek. Supervisor Slee walked out of the meeting refusing to hear Trustee Jelenek and allow him to share it's content. Trustee Jelenek proceeded to read the letter to those present. Trustee Jelenek asked the letter to be included in the Special Meeting minutes (attachment). Bawks moved and Betts seconded the motion to adjourn. Motion carried. The Special Meeting was adjourned at 11:24 am.

Submitted by Trustee Jelenek

C. Provinces
Clerk