**Woodhull Township Planning Commission**

**January 23, 2020 Board Meeting 7:00pm**

**Woodhull Township 7315 Beard Rd. Shaftsburg, MI 48872**

**DRAFT Minutes**

**Call to order –** The meeting was called to order by Chairman Scovill at 7:02pm.

**Roll Call –** Members present at roll call: Scovill, Slavik, Daenzer, Betts and Thronson.

**Delegation of Visitors –** Welcomed all visitors/voluntary sign-in sheet.

**Approval of Agenda –** Moved by Slavik and supported by Daenzer to approve the agenda as presented.  Motion passed 5 yes/0 no.

**Approval of Minutes –** Moved by Slavik and supported by Thronson to approve the minutes as presented.  Motion passed 5 yes/0 no.

**Public Comment Period:** Public comment period was opened by Chairman Scovill. A member of the public informed the commission that they had just received the notice for tonight’s meeting concerning the PSUP 19-12 today. They shared the postmarked envelope showing a date of 1-23-20 out of Grand Rapids. The Commission discussed this issue and found that even though the notices were placed in the mail on 1-15-20, delivery did seem to be delayed. This caused concern amongst Commission members about others who were not in attendance and did not yet receive notification about today’s meeting. Public comment period was closed by Chairman Scovill

**Old Business –**None

**New Business –
        A.** #**PSUP19-12 Barnes/Badgley** (the applicant and property owner) - Due to the information gained in the public comment period, it was moved by Slavik, supported by Thronson, to table the application for #PSUP19-12 until a special meeting could be held on February 11 at 7:00pm. Motion to table the application passed 5 yes/0 no.

 **B. Budget 2020** – Motion by Daenzer and supported by Thronson to amended the budget up $100 to $600.00 for Education making the amended budget for the Planning Commission equal $4,700.00. . Motion passed 5 yes/0 no.

 **C. Renewal of Woodhull Township Planning Commission Master Plan -** Planning commission members reviewed the current Master Plan. At this point the commissioners agreed that it would be in the best interest to invite Mr. Plowman to the February monthly meeting to discuss the county’s plans surrounding their master plan and how our planning might be best integrated into that process. Moved by Slavik, supported by Thronson to table any action on this item until more is known about the county planning process and timelines. Motion passed 5 yes/0 no.

 **D. Applicant for Woodhull Township Planning Commission –** The application for Steve Webb was discussed. The support of asking the Township Board to appoint Steve Webb as a Woodhull Township Planning Commissioner was made by Slavik and supported by Daenzer. Motion passed 5 yes/ 0 no. Betts will bring this action to the Woodhull Township Board at their February meeting.

 **E. Renewal of elected position of commissioners for Woodhull Township –**Motion was made by Slavik and supported by Daenzer to continue the current elected terms of commissioners, which is currently staggered. Motion passed 5 yes/0 no.

**General Public Comment – A general comment period was opened. No comments were offered. The comment period was closed.**

**Adjournment –** Motion to adjourn was made by Daenzer and supported by Slavik.  Motion passed 5 yes/0 no. Meeting adjourned at 7:54 pm.

Respectfully Submitted,
Stacey Brewer
Recording Secretary