

Minutes  
October 12, 2020  
Woodhull Township Park and Recreation Commission

Call to Order: 7:00 pm

Open with Pledge of Allegiance and prayer

Roll Call:        Mr. Fred Kline, Chairman - Present  
                     Mrs. Cathy Provines, Secretary – Present  
                     Mrs. Paula Hill, Trustee – Present  
                     Mrs. Cindy Bawks, Treasurer – Present  
                     Mrs. Paula Palmatier, Trustee – Present

Cindy made the motion to accept the minutes as presented. Paula H. seconded. Motion carried.

Budget/Financial statements were reviewed. It was decided that we would ask that if any monies are remaining at the end of the budget year they would be moved to our Savings account.

Cindy checked on status of MDOT signs that were ordered in the spring and was told that they have been put on Pause because of Covid 19. We will address that at a later date.

Cindy will check with Smith Sand and Gravel to see if they had plans to bring fill dirt to fill in on sides of walking path. There is a drop-off on parts of the trail that will need dirt added.

The Park Custodian Duties list was reviewed and some duties will be added to the Board Chairperson duties to include:

- Call and schedule spring delivery of porta-jons (April)
- Call and schedule fall pick-up of porta-jons (October)
- Call Pure Green scheduling spraying ball fields (April)
- Be in contact with Pure Green to open gates of ballfield for spraying

Paula P. made a motion that we hire Jerry Bawks as Custodian of Woodhull Township Park with a starting date of Dec. 1<sup>st</sup>, 2020 to be on standby if a need arises and then starting regular park duties in April. Cathy seconded. Roll call vote was taken: Fred: Yes, Cathy: Yes, Paula H.: Yes, Paula P.: yes, Cindy: Yes.

Jerry will purchase posts to put around the circle drive by the back ballfield. These will be put up as a barrier to keep cars/trucks from driving onto the cement area. Posts will be stored until spring when they will be put in ground.

We will meet at the park on Saturday, October 24<sup>th</sup> at 12:00 to put away equipment for the winter.

Fred made a motion to have Cindy and/or Jerry purchase aluminum planks of a price not to exceed \$600 to replace the top on one picnic table. Paula H. seconded the motion. Motion carried.

Paula P. made a motion to charge a nonrefundable \$25 pavilion rental to start at the beginning of next park season and create a new line item on the budget to track these monies. Paula H. seconded. Motion carried.

Ideas for next year's budget: Toddler Playground, toys, fence and ground covering

Cindy is researching and getting quotes on replacing the bleachers at the front ballfield.

Our next meeting will be November 9, 2020

Meeting adjourned at 8:55

Submitted by Cathy Provines, Secretary