

**Meetings are recorded**

**TOWNSHIP OF WOODHULL**  
**Shiawassee County, MI**

Regular Meeting  
December 7, 2016  
7:00 p.m.

**Opening**

The regular meeting of the Woodhull Township was called to order at 7 p.m. on December 7, 2016 at Woodhull Twp Hall by Supervisor Nickols.

**Pledge of Allegiance was recited**

**Roll Call**

Trustee Jelenek, Trustee Betts, Supervisor Nickols, Clerk Maize, Treasurer Slee

**Recommended Actions:**

- a. **Approval of Agenda** – Clerk Maize moved and supported by Trustee Betts to approve the agenda as written. All ayes. Motion carried.
- b. **Approval of Meeting Minutes of November 2, 2106** – Trustee Betts moved and supported by Trustee Jelenek to approve the minutes as written. All ayes. Motion carried.
- c. **Approval of Special Meeting Minutes of November 28, 2016** – Trustee Jelenek moved and supported by Trustee Betts to approve the minutes as written. All ayes. Motion carried.

**Delegation or Visitors:**

Mr. Shaft gave the Board and the public an update on the Historical Marker that will be installed at the Township Hall. Supervisor Nickols noted that the Historical Marker would be revisited in the spring.

**Board Comments and Reports:**

- a. **Treasurer Slee** – Financial Report: Due to still being in transition and learning the files and banks, an accurate report could not be given at this time. Any future report will be made to the public.
- b. **Supervisor Nickols** – **Transition of newly elected board, board assignments.** Supervisor Nickols spoke about moving forward and updating the Township into the 21<sup>st</sup> Century. Policies, procedures, website etc. will be some of the items to be

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Reviewed along with setting business hours, keeping the best interest of the public in mind and better informed.

**Public Comments: (3 minutes)**

**Call to Public** was opened at 7:10 p.m. Topics discussed pertained to the Board decision making and how each one would handle a situation if personally affected, fire well, business hours and moving in a new direction. **Closed call** to Public at 7:30 p.m.

**Committee Reports:**

- a. **Fire & Ambulance** – **Fred Kline** presented the Board with an update on the Fire and Ambulance. Total runs for the year: Fire 431 and Ambulance 350. Trustee Jelenek is requesting the Fire and Ambulance report contain a bio of one or two of the Fire & Ambulance (EMT) personnel to be recognized at our Board meeting to demonstrate their professional status, certifications/qualifications. The purpose is to honor them and encourage their continuing service and their value to our Township.
- b. **Planning Commission** – **Charles Scovill** reported that Mark Coscarelli would be attending his last meeting on the Planning Board in December due to being elected to the County Commission. Mr. Junger was appointed in October and Mrs. Lang will be replacing Mr. Coscarelli. Topics of discussion Verizon and Pro Lime and maintaining the rural character in our township.
- c. **Park Commission** – **Connie Henske** presented the Board with an update of the park regarding the drain, sodding and diamond dust along with a sign that the Road Commission installed at the corner of Lansing Road and Shaftsbury Road to direct the way to the park.

**Closed Session to consider options of ongoing Township legal issue (personnel)**

Maize moved and supported by Trustee Jelenek to go into closed session to discuss legal action regarding personnel. Roll call vote was taken. Trustee Jelenek, yes; Trustee, Betts, yes; Clerk Maize, yes and Supervisor Nickols, yes. All ayes and no nays. Motion carried. Treasurer Slee did not attend closed session due to conflict of interest. Moved to closed session at 7:50 p.m.

Regular meeting called back to order at 8:48 p.m.

**Motion of Statement** – Trustee Betts moved and supported by Maize that upon recommendation by our current Township Attorneys Fahey & Associates and Judge Stewart to move forward to a resolution of these issues. Roll call vote was taken. Trustee Jelenek, yes; Trustee Betts, yes; Supervisor Nickols, yes and Clerk Maize, yes. All ayes and no nays. Motion carried.



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Treasurer Slee left meeting at 9:00 p.m.

**Decision Items** – Clerk Maize read a brief statement in regards to the bills and revenue and expense report. Several funds need to be address before certain bills can be processed which will be handled at this time of the meeting.

- a. **Bills** that can be paid were presented. Trustee Jelenek moved and Trustee Betts moved to pay the bills presented. Roll call vote was taken. Trustee Jelenek, yes; Trustee Betts, yes; Supervisor Nickols, yes and Clerk Maize, yes. All ayes and not nays. Motion carried.  
Transfer of funds to cover expenses. Trustee Betts moved and supported by Trustee Jelenek to transfer from the Contingency Fund \$6,050.00 to the Audit Fund \$500, Election Salaries \$1,500, Election Misc. \$1,250, Park Salaries \$1,500 and Park Contract Salaries \$1,300. Roll call vote was taken. Trustee Betts, yes; Trustee Jelenek, yes; Supervisor Nickols, yes and Clerk Maize, yes. All ayes and no nays. Motion carried.  
Trustee Betts moved and supported by Trustee Jelenek to transfer from the General Fund \$132,300 to the Road Fund \$105,000 and the Attorney Fund \$27,300. Roll call vote was taken. Supervisor Nickols, yes; Trustee Jelenek, yes; Trustee Betts, yes and Clerk Maize, yes. All ayes and no nays. Motion carried.
- b. **BOR Appointment** – Supervisor Nickols recommended that Michelle Nyquist be appointed to the Board of Review. There will be a BOR meeting held on December 13, 2016 at 10:00 a.m. Clerk Maize moved and supported by Trustee Jelenek to accept Supervisor's recommendation of Michelle Nyquist to the Board of Review. All ayes. Motion carried.
- c. **Restate Retirement Plan Administrator** – Supervisor Nickols moved and supported by Trustee Jelenek to resolve, that the organization name the following individual as Authorized Representative of the Plan for the purposes of establishing Signing Authority with John Hancock Clerk Maize. All ayes and Motion carried.

**Old Business:**

- a. **Township Foundation** – Supervisor Nickols moved and supported by Trustee Jelenek to table the issue until spring. All ayes. Motion carried.
- b. **Laingsburg Sciota Woodhull Emergency Services Authority Well Lease Agreement.** Supervisor Nickols moved and supported by Trustee Betts to table until we get a response from the LSW Emergency Services Authority. All ayes. Motion carried.

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**New Business** – Supervisor Nickols appointed Trustee Jelenek to be the liaison to the Fire Authority and Trustee Betts to the Planning Commission.

**Adjournment** – Trustee Betts moved and supported by Trustee Jelenek to adjourn. All ayes. Motion carried. Meeting adjourned at 9:10 p.m.

Carol Maize, Clerk