

Proposed Minutes

June 14, 2021

Woodhull Township Park and Recreation Commission

Call to order: 7:00 pm

Virtual Zoom meeting

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present Shaftsburg, Shiawassee Co  
Mrs Paula Hill, Trustee - Present Laingsburg, Shiawassee Co  
Mrs Cindy Bawks, Treasurer – Present Shaftsburg, Shiawassee Co  
Mrs Justine Bell, Trustee – Present Haslett, Shiawassee Co  
Mrs Paula Palmatier, Secretary - Present Shaftsburg, Shiawassee Co

Review of today's meeting agenda. One change suggested. Cathy made the motion to accept the agenda with the addition of Poison Ivy topic. Justine seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Review of proposed May 10, 2021 meeting minutes. No changes suggested. Cathy made the motion to accept the minutes as written. Justine seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Review of current budget/financials. The financial document sent before the meeting needed some corrections, and Cindy will send out a new copy. The numbers and balances are correct, just in the wrong column/month. Cindy has asked the township to not pay park bills until she reviews them, so we can make sure services were provided as requested before payment is issued. Township agreed to that. She's been working with the Porta John rental company to avoid late fees by changing their billing to better align with township payment period. We added 2 more pavilion rentals.

A motion was made by Cathy to accept the financial documents with the mentioned changes of moving expenses into the correct columns. Paula P seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Review of bills for payment. Other than paying the board for today's meeting, no other bills need to be paid.

A motion was made by Cathy to pay board payroll for today's meeting. Cindy seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Reviewed monthly custodial report. Custodian highlighted some items from his report. Concrete for bleachers was poured, and bleachers were rec'd and installed. Doggie bag dispensers were installed. Fencing has been installed at the gates. Dragging the ball fields takes quite a bit of time with the 3' drag. Jerry asked about getting a bigger drag, as well as a brush cutter. Tom Jelenek has offered to pay for a

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bigger drag. THANKS TOM!! Jerry will be bringing the park tractor home to clean and perform maintenance on it.

#### Public comment

Tom Jelenek commented that he will watch for tools he thinks the park could use at neighborhood garage sales.

#### Old Business

Facebook page – Discussed options for getting more visibility, “Likes”, etc. We need to post more pictures and videos, as well as add/change information on the page. Justine will put a link to the pavilion/ball field policies and the rental form. Reminder that anyone with Facebook account can post pictures.

Library Story time – Sandy Chavez has been out, so no update on this.

Rock Painting day – The board is comfortable with the lower Covid numbers, so planning event for Saturday July 17, 10am. Cathy will get some markers, some sealer and work on a flyer. Cindy will check with township on borrowing mobile signage they have.

Poison Ivy – While looking for a spot for a geocache, Justine noticed how much poison ivy is in the park. She and Jerry will walk through the park on Thurs and come up with a plan (pull or spray). Paula P will help with the removal.

#### New Business

Paula H – None.

Cathy – Mentioned trying to do a Jamboree at the park, and maybe giving out popcorn sometime. Also, she and Tom to meet with attorney to discuss property line situation.

Cindy – Remaining Dairy Den ice cream dates are Thurs 6/17 and Tues 6/22.

Justine – She has a cotton candy machine, so that is something we could do at the park.

Paula P – Re-painting the lines on basketball court is planned for Wed 6/16.

#### Public comment

Tom Jelenek commented that he thinks the park committee is doing a tremendous job and he likes the enthusiasm. He suggested the committee might consider a group in the community to bounce ideas off. Have a gathering at the park and invite residents to come and provide feedback.

Cathy made a motion to adjourn the meeting. Justine seconded

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Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y  
Motion carried.

Next meeting will be July 12, 2021 7pm

Meeting adjourned at 8:33 pm

Submitted by Paula Palmatier, Secretary