

Proposed Minutes

August 9, 2021

Woodhull Township Park and Recreation Commission

Call to order: 7:07 pm

Hybrid meeting – Both in person at township hall and Zoom virtual

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present  
Mrs Paula Hill, Trustee - Absent  
Mrs Cindy Bawks, Treasurer – Present  
Mrs Justine Bell, Trustee – Present Haslett, Woodhull Twp  
Mrs Paula Palmatier, Secretary - Present

Review of today's meeting agenda. No changes suggested. Justine made the motion to accept the agenda. Cindy seconded.

Motion carried.

Review of proposed July 12 2021 meeting minutes. No changes suggested. Cindy made the motion to accept the minutes as written. Cathy seconded.

Motion carried.

Review of current budget/financials. Team benches on the ball field had the ends damaged, and so replacement parts for those were ordered with the picnic table planks. These should be shipping next week. There was a mix up with the deposit of the check for the drag and it was put in the township's general fund. Cindy is working with township to get that corrected and back in the park's account. Also, we need to have the township process a refund for a resident who cancelled their pavilion rental. Treasurer is unsure how to do this. Cindy continues to encourage them to figure it out.

Review of bills for payment. No new bills other than the usual monthly bills. Cindy is questioning the report that was presented at the township meeting, as it did not list the payment had been made for the tree removal bill and the Porta John bill. She's hoping it was just a timing thing that it was not on the report. A motion made by Cathy to pay board for tonight's meeting and it was seconded by Cindy.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – absent, Paula P – y

Reviewed monthly custodial report. Jerry told the park board that his 10-12 hrs a week is all used up on just the top 6 items on the Accomplishments, so the rest of the items he accomplished were outside of what he's being paid. He's not looking for us to do anything this year, but we need to take this into consideration as we budget next year. Also, the lawn contractor only mows the lawn, and does not do some of the other tasks that are typically included in lawn care (trimming/weed whacking regularly, blowing grass off the drive, paths and pavilion floors). Jerry needs to get the materials to trim the lower pavilion to stop the water from leaking in. Cathy made a motion to approve Jerry to buy the materials, not to exceed \$100. Justine seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – absent, Paula P – y

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#### Public comment

None

Fireworks. The board discussed that we would like to set a policy against the use of fireworks in the park. Cindy proposed "The park board resolves to ban all personal fireworks from park property at all times". Cathy made a motion to accept the resolution brought forward by Cindy to ban fireworks from the park, seconded by Paula. The motion carried.

Paula agreed to look into having a sign made that can be displayed to support this policy. The high winds sign was made by Edwards in Owosso.

Porta John's. The board thinks keeping the porta johns in the park year round would be appreciated by people who visit the park during the off season. The monthly fee for the handicap model is \$160/mo., and the regular model \$100/mo. We also pay \$20/mo. for hand sanitizer. There is a \$25 delivery fee when they bring any number of johns out. So to keep a handicap john in the off season would be \$180/mo. \* 6 mo. = \$1080. Cathy will approach the township about covering this expense as it's not in our budget.

Storm damage. Cindy got the details of the insurance the township has and it does not appear that our storage shed is listed on it. Pam said she'd work on that. Also, Cindy doesn't see where it mentions *building contents*, but Justine thinks they are covered by the "blanket" clause. We have the tractor and tools that are of concern. Pam gave Cindy the form we'd need to submit to make a claim for the damage to the pavilion roof. Cindy is going to fill that out and get it to Pam to start that process. We will also be asking township to cover the cost of the deductible. We are unsure if anyone has checked the other township buildings (fire barn, cemetery buildings, and hall) but it would make sense to have them all checked and file a single claim with 1 deductible.

Mulch. We are not doing anything at this time. We will wait for next spring at this point.

Fireman appreciation day. We are holding off on this event. Planning needs more time to do it the right way.

Cottage food license. Cindy took the class. We can do more than we thought. Cathy still plans to take the class.

Property Line. Cathy would like to have good drawings before we proceed. Cindy found 3 different property descriptions. We need professional help to sort this out.

Lending library. The food pantry is being used and the Shaftsbury United Methodist Church has agreed to buy the materials for a book lending library and Jerry will build it.

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Old Business

Facebook page – Cathy made a poster about the food pantry to put in the Post Office and Graham Church. She will send it to Justine to post on our Facebook page.

Library Story time – No update yet

Rock Painting day – tabled.

New Business

Paula H – Nothing, absent

Cathy – Cindy saw a poison ivy sign at Potter's Park that she liked and Cathy offered to call the park to see if they could tell her where they got it/if it's something we might be able to get. She also found out that the park is not included in the townships 5 year plan. She said we'll ask to be involved next time it's done.

Cindy – Cindy reminded the board that any time we talk about an activity, or new item in the park, we need to think about staffing. What will it take to do or maintain this?

She also suggested that if we are able to get porta johns in the park during off season, it will help us to be able to ask organizations like the National Honor Society to help us with spring cleaning, etc. This is hard to sell when we don't even have a bathroom to use while they are working at the park.

Justine – Justine suggested bat houses would help to control mosquitos in the park. Maybe later we can talk about a bat house building activity.

Paula P – Nothing.

Public comment

Jerry said that a resident has mentioned to him a couple of times that a car show would be good to have in the park, but the resident has not come to the meeting to present that idea.

Closed session not needed.

Cindy made a motion to adjourn the meeting. Cathy seconded  
Motion carried.

Next meeting will be September 13, 2021 7pm and it will be Zoom only due to rising COVID cases.

Meeting adjourned at 8:28 pm

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Submitted by Paula Palmatier, Secretary