

Approved Minutes

March 8, 2021

Woodhull Township Park and Recreation Commission

Call to order: 7:03 pm

Virtual Zoom meeting

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present Shaftsbury, Shiawassee Co
Mrs Paula Hill, Trustee - Present Shaftsbury, Shiawassee Co
Mrs Cindy Bawks, Treasurer – Present Shaftsbury, Shiawassee Co
Mrs Justine Bell, Trustee – Present Haslett, Shiawassee Co
Mrs Paula Palmatier, Secretary - Present Shaftsbury, Shiawassee Co

Review of today's meeting agenda. Cindy made the motion to accept the agenda with addition of a closed session discussion of real property. Cathy seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Review of proposed February 8, 2021 meeting minutes. No changes suggested. Cathy made the motion to accept the minutes. Justine seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Review of current budget/financials. Projecting that the remaining balance in our budget is \$3354.26. We have brush chipping and a survey as remaining expenses for this fiscal year, leaving about \$1400 remaining in the current budget.

Motion to use any surplus at the end of March to purchase the hand and power tools we intended to have in next year's budget.

Justine made the motion and Cindy seconded

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Review of bills for payment. Motion to pay the board for the two March meetings (3/3 and 3/8) and to reimburse Jerry for the gas cans and dog mailbox supplies (\$178.83)

Paula P made the motion, seconded by Cathy.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Reviewed monthly custodial report. Jerry got prices from surveyors to prepare for moving of the park's fence. Motion to approve Kebs survey at a cost of \$750 was made by Cindy. Seconded by Justine.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

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Public comment – Tom Jelenek commended the park commission on the job being done. He likes the plans, the mission statement and all of the hard work.

Budget proposal/planning. Cindy and Cathy will be attending the townships budget workshops March 15 and March 25.

Review of pavilion policy. Cindy made changes that had been suggested at the last meeting, and another slight change was made during the meeting. Motion to accept the pavilion policy with the one change. Justine made the motion and Cathy seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Horseshoe pit/Corn hole. Jerry made a prototype corn hole set for board review. Roughly \$120/set. More discussion next meeting.

Rock painting day. Discussion about tabling the planning at this time, pending improvements in Covid pandemic.

Dog waste station and mailbox. Waste station was ordered, to arrive any day.

Thank you to Tom and Lisa Jelenek for this contribution to the park! Dog mailboxes are still being constructed.

Reviewed of park mission statement. Justine made the changes suggested at the last meeting. Motion to accept the mission statement and to use it as we meet our goals for the park. Cathy made the motion and Cindy seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Ice rink. This will be tabled for a later meeting. Cindy talked to insurance co and understands it's not a major issue liability wise.

Ballfield rentals. West field has been reserved for 27 dates and payment rec'd.

Reservation fees/savings. Motion to have township deposit fees collected from pavilion and ball fields into our savings account. Cathy made the motion and Paula seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

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New business

Paula H – None

Cathy – Asked board to think about food trucks in the park. She will reach out to vendors to see what's possible. Also thinking a walking club might be a nice activity.

Cindy – Suggesting a children's story hour at the park. Possible partnership with Laingsburg library.

Justine – Added a fairy door to the park so we can try to find it! Also, she is willing to handle social media, but suggesting the board think about how we want to handle negative comments. Options for dealing with them 1) take them down 2) reply we appreciate comments and encourage them to be brought directly to the board meeting 3) address the concern with a reply in the social media.

Paula P – Other ideas for activities in the park are farmers market, music in the park, bonfire, all pending Covid improvements.

Public comment – None.

Motion to go into closed session and include Jerry and Tom. Cathy made the motion and Cindy seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Closed session held discussing real property

Paula P made a motion to adjourn the meeting. Justine seconded

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Next meeting will be April 12, 2021 7pm

Meeting adjourned at 8:53pm

Submitted by Paula Palmatier, Secretary