

Proposed Minutes

April 12, 2021

Woodhull Township Park and Recreation Commission

Call to order: 7:02 pm

Virtual Zoom meeting

Open with Pledge of Allegiance

Roll call: Mrs Cathy Provines, Chairman – Present Shaftsburg, Shiawassee Co
Mrs Paula Hill, Trustee - Present Laingsburg, Shiawassee Co
Mrs Cindy Bawks, Treasurer – Present Shaftsburg, Shiawassee Co
Mrs Justine Bell, Trustee – Present Haslett, Shiawassee Co
Mrs Paula Palmatier, Secretary - Present Shaftsburg, Shiawassee Co

Review of today's meeting agenda. No changes suggested. Cathy made the motion to accept the agenda as presented. Cindy seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Review of proposed March 3, 2021 meeting minutes. No changes suggested. Cathy made the motion to accept the minutes as written. Justine seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Review of proposed March 8, 2021 meeting minutes. No changes suggested. Cathy made the motion to accept the minutes as written. Paula P seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Review of current budget/financials. The township board allowed us to move the remaining balance from last year's budget (\$2470) to our savings account to use as the bills from last fiscal year are still coming in. The township board approved our proposed budget. THANK YOU!!!

Review of bills for payment. Bills that came in this month were maintenance supplies, capital outlay and Lansing Sanitary Supply. Cathy made a motion to pay the bills as presented by the treasurer and to pay the board for today's meeting. It was seconded by Cindy.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Reviewed monthly custodial report. Custodian presented his report, and highlighted a few of the items. The utility trailer has arrived and works very well. All brush has been chipped except for 1 pile that has concrete and nails. The fire dept. will burn this when they can, maybe next winter. The health department is coming to test well April 14th. Jerry got a price for ball field fertilizing from another company and that is ½ the price of last year, at a savings of \$550. He will monitor that the treatments

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are just as effective. There have been another 4 trees identified as unsafe that need to come down. The swings are not in compliance for ground absorption material, so that will need to be addressed. They have dirt where pea stone is needed. There is other metal to be disposed of, along with the old bleachers. April 24, 1pm is when Jerry would like to bring out the toys/swings and several park board members have volunteered to help. The porta johns are arriving April 29 or 30.

A motion was made by Justine to order the bleachers per the budgeted amount and move forward with the concrete, with the concrete expense not to exceed \$1200. Cathy seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

A motion was made by Justine to have the custodian to remove the old bleachers on his own time and take the metal for scrap, along with any other recyclable metal in the park. Paula P seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

There was a motion for Jerry to proceed with making 2 sets of corn hole games, when he has time.

Cathy made the motion, and Justine seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Public comment

Tom Jelenek suggested that we give the custodian's report to the clerk so it can be posted on the Township website, along with the meeting minutes. Additionally, he suggested providing a copy of both documents to the Township board members at their monthly meeting to get visibility of all the great things happening at the park.

Old Business

There was a motion to add language to the pavilion and baseball field policies that the park is not liable for injury, or lost or damaged property, same as what is already posted in the pavilion. The motion was made by Cathy and seconded by Cindy.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Justine offered to manage our new Facebook page, and the board discussed how we would address negative comments posted on Facebook.

There was a motion that our policy to address any negative comments would be to invite the neighbor to bring their concerns/comments to the next park board meeting. Motion made by Cathy and seconded by Cindy

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

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Cindy provided an update from the Laingsburg librarian, Sandy Chavez, about the possibility of doing a story time at our park. Sandy will be looking for someone to do it. Our goals are to promote literacy, promote the library and promote the park. The proposal is to have sessions for 2 different age groups.

After the Facebook page is up, we'll set the date and do more planning for a rock painting day. To be discussed further next month.

Cathy didn't have much luck with finding food trucks yet. One said they don't do what she was asking, the other did not return her call.

New Business

There was a lengthy discussion about allowing neighbors to have gates from their property into the park. There are 2 existing gates in the fence which lead into residences, and 1 request for a new gate into a residence. These gates allow entry into the park from private residences, as opposed to limiting entry only through our main entrance/gate. After much sharing of thoughts and concerns amongst the board members, a motion was made by Cathy to deny residents whose property backs up to the park permission to put in a gate, deny any future requests unless the board changes the policy, and to close off the existing 2 openings in the fence. Motion was seconded by Cindy

Roll call to vote: Cathy – y, Cindy – y, Justine – n, Paula H – y, Paula P - y

Another motion was made to approve the expense to close the existing 2 gate openings to the private properties, not to exceed \$800. Paula P made the motion, Cindy seconded the motion.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

There was discussion about a recent dog bite situation, where there was not a formal report filed. Anyone seeing a loose dog in the park is encouraged to contact Animal control to report it.

Paula H – No new business

Cathy – Reminded the board members to make fairy garden items. She also mentioned the Looking Glass community outreach/Owosso YMCA and their food boxes. There is a suggestion that we put one at the entrance to the park.

Cindy – She has been working on a fairy wall and a fairy well. Also, she wants us to be thinking about what park information we might want to put in the tax bill. Maggie would need this by June.

Justine – No new business.

Paula P – She is donating 2 basketball chain nets for the basketball court. Also she agreed to paint new lines on the court. Suggestion that soccer nets might be a good investment, and Paula Hill said the park already owns nets. Jerry confirmed they are in the barn.

Public comment

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None

Motion to go into closed session and include Jerry and Tom. Cathy made the motion and Justine seconded.

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Closed session held

Cathy made a motion to adjourn the meeting. Cindy seconded

Roll call to vote: Cathy – y, Cindy – y, Justine – y, Paula H – y, Paula P - y

Motion carried.

Next meeting will be May 10, 2021 7pm

Meeting adjourned at 9:24pm

Submitted by Paula Palmatier, Secretary