

**Meetings are recorded**

**TOWNSHIP OF WOODHULL**  
**Shiawassee County, MI**

Public hearing for the Ambulance Special Assessment was opened by Supervisor Nickols at 6:30 p.m. There were no faxes, e-mails, or letters received. One resident in attendance and is new to the community and asked what is the Ambulance Assessment. Explanation was presented. There are a total of 1,508 households and businesses and each will be assessed \$45 bring the total assessment too \$67860. Hearing closed at 6:37.

Regular Meeting  
Oct. 4, 2017  
7:00 p.m.

**Opening**

The regular meeting of the Woodhull Township was called to order at 7 p.m. on October 4, 2017 at Woodhull Twp Hall by Supervisor Nickols.

**Pledge of Allegiance was recited**

**Roll Call**

Trustee Jelenek, Treasurer Slee, Trustee Betts, Supervisor Nickols and Clerk Maize present.

**Recommended Actions:**

- a. **Approval of Agenda** – Treasurer Slee moved and supported by Clerk Maize to approve the agenda as presented. Motion carried.
- b. **Approval of Public Hearing & Meeting Minutes of Sept 6, 2107** – Treasurer Slee moved and supported by Trustee Jelenek to approve the Public Hearing and regular meeting minutes as written. Motion carried.

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**Delegation or Visitors:** Tru-Cut Inc Brian Crisinske, Representative

**Board Comments and Reports:**

- a. **Treasurer Slee** – Financial Report: Slee reported financial update on cash received for the month of September and balance in savings account. Subject to audit.
- b. **Supervisor Nickols** – Hazard Waste pickup, gave an update on the Shiawassee County Planning Commission Ordinance review, clarification of the draft resolution to rescind from last month meeting on the 80/20 and getting maintenance help for the township through the sheriff's department.

**Committee Reports:**

- a. **Fire & Ambulance** – Trustee Jelenek gave a brief update with a very nice compliment to the volunteer Fire Fighters. Also trying to put into place some policies and procedures. Total runs for the year: Fire 393 and Ambulance 297 for LSW Emergency Services Authority.
- b. **Park Commission – Connie Henske** Gave an over view of their Sept. 11, 2017 board meeting. Topics discussed included the lawn tractor, 5 year plan walking trail and Health Department water testing which came back with good results.

**Public Comments: (3 minutes)**

**Call to Public** was opened at 7:16 p.m. Topic brought forth was about the volunteer Fire Fighters. Closed at 7:23 p.m.

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**Decision Items:**

- a. **Bills-** Treasurer Slee moved and supported by Trustee Betts to pay the bills as presented. Roll call vote was taken. Slee, yes; Betts, yes; Nickols, yes; Maize, yes and Jelenek, yes. All ayes and no nays. Motion carried.
- b. **Rescind Adopted Draft Resolution of 80/20 Motion of Sept. 6, 2017** – Maize moved and supported by Slee to rescind the motion made on September 6, 2107 regarding the 80/20 policy for subdivisions due to an error that the wrong resolution was presented involving the repayment of previous assessments. Discussion. Trustee Jelenek brought forth that he was a little concerned that doing this would cause hard feelings again and that he thought we had settled this matter and was moving forward and that he had spoken to Mr. Bowne our Township Attorney to clarify some issues. Roll call vote was taken. Betts, yes; Nickols, yes; Jelenek, no; Slee, yes and Maize, yes. 4 ayes and 1 nay. Motion carried.
- c. **(16-17) Readopt Corrected 80/20 Resolution of May 4, 2017** – Slee moved to resolve to adopt and supported by Maize approve the correct Resolution to Vacate Road Funding Policy for Subdivisions and to reassert the remaining assessments and installments but not the installment that was due for 2016. Discussion. Trustee Jelenek once again addressed his concerns and asked if there was some possible way that the board could get together and discuss some ways that would benefit everyone and be a fair process for all of Township. The board concurred that would be a good idea and that it could be done with a special meeting. Budget workshop date to be set soon. Roll call vote was taken. Nickols, yes; Jelenek, yes; Slee, yes; Betts, yes and Maize, yes. All ayes and no nays. Motion carried.
- d. **Ambulance Special Assessment** – Slee moved and supported by Jelenek to accept the roll for the District Special Ambulance Assessment at the amount of \$45 per parcel. Total of 1,508 households and business for a total of \$67,860. Roll call vote was taken. Jelenek, yes; Maize, yes; Nickols, yes; Betts, yes and Slee, yes. All ayes and no nays. Motion carried.

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- e. **Township Harassment Policy** – Maize moved and supported by Slee to accept the Woodhull Township Harassment Policy as presented. Discussion. Jelenek thought the policy was too vague and wondered if it could be condensed in some areas. Maize thought the policy was drawn up as just a generic policy so that we did have one in place at least have somewhere to start if an event did occur. Roll call vote was taken. Betts, yes; Nickols, yes; Jelenek, yes; Slee, yes and Maize, yes. All ayes and no nays. Motion carried.
- f. **Update Equipment for Clerk's Office** – To keep up with the QVF from the State and for elections the Microsoft 10 is recommended. The clerk does not have funds in her Capital Outlay so it was recommended by the Supervisor that we transfer the funds from her deputy fund number 171-705 to the clerk's capital outlay fund 215-975. Discussion. Jelenek and Betts agreed that maybe all the departments be reviewed for computer updates. Roll call vote was taken. Slee, yes; Betts, yes; Nickols, yes; Maize, yes and Jelenek, yes. All ayes and no nays. Motion carried.
- g. **Landscaping Historical Sign**. Three companies had presented bids. McLean Landscape Inc. for \$4,470.25, Tru-Cut Lawnscape, Inc. for \$1,250 and Crooked Tree Nursery for \$5,062.81. Discussion. Roll call vote was taken. Maize moved and supported by Jelenek to accept the proposal bid of Tru-Cut Lawnscape, Inc. at a cost of \$1,250. Roll call vote taken. Betts, yes; Jelenek, yes; Slee, yes; Nickols, yes and Maize, yes. All ayes and no nays. Motion carried.
- h. **Amendment Changes to Lease Agreement with LSWESA** – It was brought to the attention of the Board last month that an error in the agreement had been made and that a committee would meet and come up with an agreement to correct the error. This was completed on September 27, 2017. Paragraphs 5 and 6 were reviewed and changed to match current procedure. All in agreement at meeting. Maize moved and supported by Slee to amend the Lease Agreement between the Woodhull Township and the LSW Emergency Services Authority regarding paragraph 5 and 6 pertaining to whom is responsible for the maintenance and repairs and the liability insurance for the building. Roll call vote was taken. Betts, yes; Nickols, yes; Slee, yes; Jelenek, yes and Maize, yes. All ayes no nays. Motion carried.

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**Old Business:** Update on collection drop box for packages and mail. Maize has contacted three fabricators and hopes to have some figures by next month.

**New Business:** – Supervisor Nickols will be contacting Lieutenant Willson in regards to the work release program through Shiawassee County Sheriff Department.

**Public Comments: (3 minutes)**

**Call to Public** was opened at 8:30 p.m. Topics brought forth was the Harassment Policy and the 80/20 re-adoption of new policy. Closed at 8:40 p.m.

**Adjournment** – Meeting adjourned at 8:43 p.m.

Carol Maize, Clerk