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**TOWNSHIP OF WOODHULL**  
7315 Beard Rd, Perry MI 48872  
Shiawassee County, MI  
October 7, 2020

**Opening**

The regular meeting of the Woodhull Township was called to order at 7 p.m. on October 7, 2020 at Woodhull Twp Hall by Supervisor Nickols.

**Pledge of Allegiance was recited**

**Roll Call**

Supervisor Nickols, Clerk Winans, Treasurer Slee, Trustee Betts and Trustee Jelenek were present.

**Delegation or Visitors:** County Treasurer Julie Sorenson, County Clerk Caroline Wilson and County Commissioner John Plowman.

**Recommended Actions:**

- a. **Approval of Agenda** – Clerk Winans moved and supported by Trustee Jelenek to approve the agenda with addition of Decision Item 9A. Manas & Menapace Parcel Recommendation. All Ayes. Motion carried.
- b. **Approval of the Minutes September 2, 2020** – Trustee Betts moved and supported by Trustee Jelenek to approve the minutes of September 2, 2020. All Ayes. Motion carried.

**Board Comments and Reports:**

- a. **Treasurer Slee** - Financial Report: Slee reported financial update for the end of the month of September 2020, there was \$348,331.03 in General Savings. \$138,934.65 in General Checking. \$851.31 in Specific Tax account. \$2,334.63 in Park Savings. \$75,675.64 in Cemetery Fund. \$218,685.51 in CD's. Subject to audit.
- b. **Clerk Winans** - Clerk Winans updated public and board on the upcoming November General Election. As of October 7<sup>th</sup>, our office has sent out 1371 absentee ballots with 179 being returned. Our office is asking that if you are

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returning your Absentee Ballot by mail, please do so by October 24<sup>th</sup> to ensure its delivery. We do have a 24 hour drop box attached to the building that is checked several times a day. Our office is open Mon-Thurs 9:00 a.m. to 1:00 p.m. with afternoon appointments available upon request. We have several new election work volunteers attending training in the next few weeks. At this time we will be well staffed for both precinct and county board on Election Day.

- c. **Supervisor Nickols** - Supervisor Nickols reported the LSW Fire Chief Rick Betts is retiring effective October 31, 2020. Assistant Fire Chief James Betts has been appointed Fire Chief effective November 1, 2020. Supervisor Nickols gave a big thank you to Fire Chief Betts for the many years of service as fire chief to our community.

**Committee Reports:**

**Fire & Ambulance:** Presented by Fire Chief Rick Betts: The LSW report for August 2020 had 64 Fire/Rescue and 15 Ambulance for Woodhull Township. Total of all LSW runs for 2020; Fire 433, Ambulance 280. Assistant Fire Chief James Betts was appointed as Fire Chief effective November 1, 2020. The LSW has begun updating the computer system with new computers and hiring an IT company to oversee the system.

**Park Commission:** Presented by Cathy Provines. The walking path has been repaved. Park signs have been repainted.

**Planning Commission:** No Report.

**Public Comments:** Call to Public was opened at 7:30 p.m.; closed at 7:47 p.m.

Brought forth: Resident asked to have the Master Plan link removed from the website until it can be updated. Resident spoke in favor of the upcoming decision item of parcel split.

**Decision Items:**

a. **Bills:**

1). The payroll for the month of October totaled \$12,630.00 using check #'s 27188 thru 27210 and 27227 thru 27229. The October bills in the amount of 55,489.27 using checks #'s 27212 thru 27226.

Trustee Betts moved and Trustee Jelenek supported to pay the October bills as presented. Roll call vote was taken. Nickols, yes; Slee, yes; Betts, yes; Jelenek, yes; Winans, yes; Motion carried.

b. **Approval Annual Insurance Contract:**

Trustee Jelenek moved and supported by Trustee Betts to approve the Annual Burnham and Flower Insurance Contract.

Roll call taken: Jelenek, yes; Winans, yes; Betts, yes; Nickols, yes; Slee, yes. Motion carried.

c. **Approval Treasurer send Township Newsletter with tax bills:**

Trustee Jelenek moved and supported by Trustee Betts to send Township Treasurer Newsletter with the Winter Tax bills.

All ayes. Motion carried.

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- d. **Approval update lighting hall and annex buildings:** Clerk Winans moved and Trustee Jelenek supported to approve the lighting for hall and annex buildings update. Adding another light in Hall hallway to bathroom. Not to exceed an extra \$400.00.  
Roll call taken: Nickols, yes; Slee, yes; Betts, yes; Jelenek, yes; Winans, yes.  
Motion carried.
- e. **Approval repair fence at Oak Plain Cemetery:** Trustee Jelenek moved and Trustee Betts supported to approve the fence repair at Oak Plain Cemetery.  
Discussion held, the money should come from Cemetery Fund.  
Roll call taken: Nickols, yes; Slee, yes; Betts, yes; Jelenek, yes; Winans, yes.  
Motion carried.
- f. **Recommendation for Application Request #PZBA20-012 Aldrich:** Treasurer Slee moved and Trustee Jelenek supported to approve recommendation for the creation of a parcel for the exceeded lot size partial.  
All Ayes. Motion carried.
- g. **Approval resolution to spread the Levy for the Ambulance Assessment:**  
Treasurer Slee moved and Clerk Winans supported to approve the resolution to Spread the Levy for the Ambulance Assessment.  
Roll call taken: Nickols, yes; Slee, yes; Betts, yes; Jelenek, yes; Winans, yes.  
Motion carried.
- h. **Recommendation for Manas & Menapace parcel split:** Trustee Jelenek moved and Trustee Betts supported to deny recommendation of Manas & Menapace parcel split. Discussion held on letter of support for the split.  
4 Ayes, 1 Nay. Motion carried.

**Old Business:** Clerk door lock and Election storage room lock have been changed.

**New Business:** Public Accuracy testing is scheduled for October 21, 2020 at 2:30 p.m. at Township Hall.

**Adjournment:** Meeting adjourned at 8:39p.m.

Sandy Winans, Clerk

Approved \_\_\_\_\_