

Meetings are recorded

TOWNSHIP OF WOODHULL
Shiawassee County, MI

Regular Meeting
February 1, 2017
7:00 p.m.

Opening

The regular meeting of the Woodhull Township was called to order at 7 p.m. on February 1, 2017 at Woodhull Twp Hall by Supervisor Nickols.

Pledge of Allegiance was recited

Roll Call

Trustee Jelenek, Trustee Betts, Supervisor Nickols, Clerk Maize, Treasurer Slee were present

Recommended Actions:

- a. **Approval of Agenda** – Trustee Jelenek moved and supported by Trustee Betts to approve the agenda as amended. All ayes. Motion carried.
- b. **Approval of Meeting Minutes of January 4, 2107** – Trustee Betts moved and supported by Trustee Jelenek to approve the minutes as written. All ayes. Motion carried.
- c. **Approval of Special Meeting Minutes of January 31, 2017** – Trustee Jelenek moved and supported by Clerk Maize to approve the minutes as written. All ayes. Motion carried.

Delegation or Visitors: None

Board Comments and Reports:

- a. **Treasurer Slee** – Financial Report: Slee reported financial update on current funds available in Woodhull Twp accounts.
- b. **Supervisor Nickols** – Briefed the public on the current updates: signing the lease agreement on the well, SUP for Pro Lime, website and the township being selected to be reviewed as a part of the 2016 audit program by the State Tax Commission.

Committee Reports:

- a. **Fire & Ambulance** – **Fred Kline** presented the Board with an update on the Fire and Ambulance. Total runs for the year: Fire 513 and Ambulance 393.
- b. **Planning Commission** – **Rick Betts** updated the board on the special use permit 16-14, Prolime Ag Services by Robert Rogers. Reported that the Planning Commission, Township Board and County Planning Commission recommended denial of the SUP 14-16.
- c. **Park Commission** – **Connie Henske** reported that the park did meet and discussed their upcoming budget for 2017-18 fiscal year.

Public Comments: (3 minutes)

Call to Public was opened at 7:22 p.m. Topics brought forth were the SUP for Pro Lime and latest on lawsuit. Closed at 7:30 p.m.

Decision Items:

- a. **Bills-** Clerk Maize presented the bills to be paid along with a statement for the December billing from Fahey for legal service. Trustee Jelenek moved supported by Trustee Betts to pay the bills presented. Motion Carried.

Motion by Maize and supported by Betts to transfer \$3520 from the General Fund to the Attorney Fund to cover the statement received for December billing. Roll call vote was taken. Betts, yes; Jelenek, yes; Nickols, yes; Slee, yes and Maize, yes. All ayes and no nays. Motion carried.

- b. **Salaries – (2-17)** Nickols requested a salary increase from \$16,300 to \$20,000. Jelenek moved to adopt to resolve and supported by Maize to increase the Supervisor's salary from \$16,300 to \$20,000 per new fiscal year 2017-18. Discussion. Roll call vote taken. Slee, no; Jelenek, yes; Nickols, no; Maize, no and Betts, no. 1 aye and 4 nays. Motion denies.
(2-17) Nickols moved to adopt to resolve and supported by Maize to increase the Supervisor's salary from \$16,300 to \$17,000 per new fiscal year 2017-18. Discussion. Roll call vote taken. Betts, yes; Maize, yes; Nickols, yes; Jelenek, yes and Slee, no. 4 ayes and 1 nay. Motion carried.

(3-17) Clerk Maize requested a salary increase from \$17,300 to \$18,000.

Discussion. Jelenek moved to adopt to resolve and supported by Betts to increase the Clerk's salary from \$17,300 to \$18,000 per new fiscal year 2017-18. Roll call vote taken. Slee, yes; Jelenek, yes; Nickols, yes; Maize, yes and Betts, yes. All Ayes and no nays. Motion carried.

(4-17) Treasurer Slee asked for no change leaving salary at \$17,700. Discussion. Maize moved to adopt to resolve and supported by Jelenek to increase the Treasurer's salary from \$17,700 to \$18,000 per new fiscal 2017-18. Discussion. Roll call vote taken. Nickols, yes; Jelenek, yes; Betts, yes; Slee, no and Maize, yes. 4 ayes and 1 nay. Motion carried.

(5-17) Trustees requested no change staying at \$80 per diem for the new fiscal year 2017-18. Betts moved to adopt to resolve and supported by Jelenek to accept Trustee Betts and Trustee Jelenek request for no change staying at \$80 per diem. Roll call vote taken. Betts, yes; Jelenek, yes; Slee, yes; Maize, yes and Nickols, yes. All ayes and no nays. Motion carried.

- c. **Budget Workshop-** Maize moved and supported by Jelenek to set the Budget Workshop for Wednesday, March, 22, 2017 at 10:00 a.m. Motion carried.
- d. **Annual Budget Hearing-** Maize moved and supported by Betts to set the Annual Budget Hearing for Tuesday, March 28, 2017 at 10:00 a.m. followed by a special meeting to cover end of fiscal year budget.
- e. **Adoption of Electronic Communications Policy and Open Meeting Act**
Electronic Communications Policy – Each policy presented and discussed.
(6-17) Jelenek moved to adopt to resolve and supported by Betts to accept the Electronic Communications Policy as presented. Roll call vote taken. Slee, no; Jelenek, yes; Nickols, yes; Maize, yes and Betts, yes. 4 ayes and 1 nay. Motion carried.
(7-17) Jelenek moved to adopt to resolve and supported by Betts to accept the Open Meeting Act Electronic Communications Policy as presented. Roll call vote taken. Betts, yes; Maize, yes; Nickols, yes; Jelenek, yes and Slee yes. All ayes and no nays. Motion carried.
- f. **Appointment to Planning Commission Board** – Discussion. Maize moved and supported by Betts to accept Beverly Lang's appointment to the Township Planning Commission for a term of 3 years. Motion carried.

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- g. **Website** – Three companies submitted proposal for website hosting. I.T. Right, Cornell Technology Solutions and Patricia Wheaton. Discussion. Jelenek moved and supported by Nickols to accept the proposal presented by I.T. Right due to cost effectiveness and additional free services. Roll call vote taken. Betts, yes; Maize, yes; Nickols, yes; Jelenek, yes and Slee, yes. All ayes and no nays. Motion carried.
- h. **FEMA** – Shiawassee County Hazard Mitigation Plan. Discussion. (8-17) Slee moved to adopt to resolve and supported by Maize to adopt the multijurisdictional 2016 Shiawassee County Hazard Mitigation Plan. Roll call vote taken. Betts, yes; Maize, yes; Nickols, yes; Jelenek, yes and Slee, yes. All ayes and no nays. Motion carried.

New Business – None

Old Business: None

- a. **Public Comments: (3 minutes)**
Call to Public was opened at 8:50 p.m. Topics brought forth were regarding the road proposal for 2017-18 year, lawsuit and emails. Closed at 9:10 p.m.

Adjournment – Meeting adjourned at 9:10 p.m.

Carol Maize, Clerk

Ray Nickols, Supervisor