

# Woodhull Township

## Meeting Minutes

July 6, 2016

### Opening

The regular meeting of the Woodhull Township was called to order at 7 pm on July 6, 2016 at Woodhull Twp. Hall by Supervisor Hasse.

### Pledge of Allegiance was given

### Roll Call

Supervisor Hasse, Clerk Starr, Treasurer Cribbs, Trustee Dodge, Trustee Brehm

### Approval of Agenda

The agenda was amended to add items to **New Business** D) election pay for workers E) to pay James Betts \$60 for gas money for the mowing of the LSW well property site Trustee Brehm moved and supported by Cribbs to approve the amended agenda. All Ayes, Motion carried.

### Delegation of Visitors

Commissioner Plowman spoke about the 2017 budget, hiring another prosecutor and possibly 8 more officers because of the influx of meth labs that are infiltrating Shiawassee County, Spending is right on the numbers, Building a new Pleasant View Facility and what to do with the old building, and the County is functioning well and right on its numbers.

Mike Shaft from Shaftsburg gave results about Historical Marker focusing on old Shaftsburg school and township hall that will be installed very soon.

### Approval of Minutes

The minutes from both meetings on June 1, 2016 were unanimously approved. Dodge made motion supported by Starr. All Ayes, No Nays. Motion carried.

### Committee/Board Reports

#### **Planning Commission: Trustee Brehm**

Dog Kennel/ No recommendation/ Passed onto County

Mr. McDonald of Graham Church has requested a special use permit for the use of the old Graham Church to be used as Chapel/ Banquet Hall combo. The PC did make an approval with certain conditions as long as parking and fencing were addressed.

They recommended to the Zoning Commission that it be passed as long as the conditions were addressed. Brehm made motion to support their recommendation supported by Starr. All ayes. No Nays. Motion carried.

### **Fire Report/Trustee Dodge**

Ambulance Runs 32/ Fire Runs 36

### **Treasure's Report/ Treasurer Cribbs**

All bills were paid. The only two that were not normal this month was to the Road Commission for the first Road Brine treatment for \$9719.00 and the other one was for the final billing from Attorney Richard Burlingame for \$1890.00 for his last 3 months of his term with us. Hasse made motion to accept the financial report this month supported by trustee Dodge. All ayes. No nays. Motion passes unanimously.

### **Clerk's report/ Clerk Starr**

Clerk Starr attended the two day Clerk Accreditation Class in Grand Rapids offered from the SOM Elections Bureau back in June and has received her certificate of accreditation. Has had Clerk Lauri Braid come in and help with processing some absentee ballots. She has hired the election source to do the full service testing of test decks and running the public accuracy test as well testing the equipment. Brehm made motion to pay bills supported by Starr. Roll Call vote was all ayes, no nays. Motion passed.

### **Report Supervisor Hasse**

She had received an invitation for 44<sup>th</sup> annual Shiawassee County senior picnic on July 15<sup>th</sup> from 10-2 pm. A draft of the Shiawassee county master plan update will soon be made available. Communication from attorneys regarding the maintenance of our website and it is on the agenda. Clerk has delegated it to deputy clerk for now. Attorneys did help with the Well Lease agreement. Attorneys have sent letter to ex-supervisor Slee about relinquishing all documentation on their Letterhead. She will be attending the Looking Glass River drain four county wide projects will be on July 21, 2016.

### **Public Comment opened at 7:39pm**

Hourly wages for the attorneys we have hired to represent the Township and were there bids taken for this. Were there bids taken for the clerk to hire the Election Source to run the test decks and run the public accuracy test. Questions about the Graham church chapel/banquet center and the house located on property and noise and parking concerns. Written amendment for the park board.

## **Public Comment Closed at 7:43pm**

### **Old Business**

Well lease with LSW and the maintenance of well. We want to transfer the responsibly of that to the fire authority and there is a lease document. The rent is for \$1.00. They have exclusive ingress to the well. They can build a structure around the Well if they want to and/or add signage. It is cancellable by either party. Cribbs made motion supported by Brehm. Roll Call votes all ayes, no nays.

Changing website is put off for now. Maintaining our current website to include more information will be coming soon. We ratify the appointment of the deputy clerk to maintain the website as long as he is deputy clerk. The clerk will be trained to maintain it in the event that he cannot. Hasse made motion supported by Dodge. All ayes. No nays. Motion passes.

### **New Business**

Agreement for the Haslett public school summer property tax collection. Hasse made motion to accept and sign agreement supported by Cribbs. All ayes. Motion passes.

Proposed budget amendments for 80/20 policy for subdivisions and changing the amount we are going to spend on road maintenance this year. We need to put that into the budget this year to show that expenditure and the reduction in the budget of the special assessment from Scenic Lake. White pines still has two years. This amendment uses an additional \$106,000.00. We are increasing the attorney fees, reducing the amount we have budgeted to the township hall, same as the fire hall and increasing the roads to \$145000.00 to cover the contracts we have already entered into. We need to transfer \$2000.00 from the supervisor's contingency fund into her capital outlay for the new computer equipment purchased from IT Right. Increasing our total expenditures by \$75400.00 which makes our new proposed budget \$687240.00. Hasse made motion to approve budget supported by Cribbs. Roll Call votes all ayes, no nays. Motion passed.

Changing the authorized administrator of our pension plan from ex supervisor Slee to Treasurer Cribbs. Plan stays the same. Trustee Dodge made motion to approve Cribbs administer supported by Clerk Starr. All ayes. No Nays. Motion passes.

Wages for election workers to be raised from \$9.00 an hour to \$11.00. Clerk Starr made motion supported by Trustee Dodge. Roll calls vote all ayes. No Nays. Motion passed.

Pay \$60.00 to James Betts for gas money for mowing the site of the Well on Beard road. He has donated his time and lawn mower. Trustee Dodge made motion supported by Brehm. Roll call votes all Ayes. No nays. Motion passes.

**Public Comment opened at 7:58 pm**

Park committee will still send their minutes to Deputy Les Masters and Clerk Starr. Inspection of the foundation of Township Hall will be completed this coming week. Posting the financial activity of the Township on the website as well as the agenda. Possibly changing the day of the board meetings to later in the month that way it would make it possible for all financial information to be posted in a timely manner. All audits are available online. Taking money out of Fire department fund. All entities involved with the controlling of the Well.

**Public Comment Closed at 8:15PM**

**Adjournment**

Meeting was adjourned at 8:16pm by Supervisor Hasse

Minutes submitted by: Paula Starr, Clerk