

Meetings are recorded

TOWNSHIP OF WOODHULL
7315 Beard Rd, Perry MI 48872
Shiawassee County, MI
April 1, 2020
DRAFT

Opening

The regular meeting of the Woodhull Township was called to order at 7 p.m. on April 1, 2020 at Woodhull Twp Hall by Supervisor Nickols.

Pledge of Allegiance was recited

Roll Call

Supervisor Nickols, Clerk Winans, Trustee Betts and Trustee Jelenek were present. Treasurer Slee excused absence.

Delegation or Visitors: Greater Laingsburg Recyclers member Terry Link
Mr. Link gave a presentation on a proposed recycling site and building that would serve the Woodhull Township and surrounding communities. The GLR members are seeking a grant through the State of Michigan. GLR members are asking for the Township to contribute \$2,000.00 towards the funds needed to acquire the grant.

Recommended Actions:

- a. **Approval of Agenda with additions** – Trustee Jelenek moved and supported by Trustee Betts to approve the agenda with additions Decision Items: G). Reimburse Clerk for notary fee expense. H). Capitol National Bank CD rollover. I). Greater Laingsburg Recyclers contribution proposal. All Ayes. Motion carried.
- b. **Approval of the March 4, 2020 Minutes** – Trustee Betts moved and supported by Trustee Jelenek to approve the minutes of March 4, 2020. All Ayes. Motion carried.
- c. **Approval of the March 18, 2020 Budget Workshop Meeting Minutes** – Trustee Jelenek moved and supported by Trustee Betts to approve the March 18, 2020 Budget Workshop Minutes. All Ayes. Motion carried.
- d. **Approve March 31, 2020 Budget Hearing Minutes** – Supervisor Nickols moved and supported by Clerk Winans to approve the March 31, 2020 Budget Hearing Minutes. All Ayes. Motion carried.

- e. **Approve March 31, 2020 Annual Special Meeting Minutes** – Trustee Jelenek moved and supported by Clerk Winans to approve the March 31, 2020 Annual Special Meeting minutes. All Ayes. Motion carried.

Board Comments and Reports:

- a. **Treasurer Slee** – No Report
- b. **Clerk Winans** - Clerk Winans updated public and board on the rescinded ballot proposal from Laingsburg Public Schools. There is NO May election. All Absentee Voter Applications sent out can be discarded. The next election will be the general primary held on August 4, 2020. We will be sending out Absentee Voter Applications in June. With the COVID-19 going on, the State is expecting a much higher Absentee Voter turnout, so our office will be focusing in that direction. Changes are being made almost daily due to COVID-19, we are doing our best to stay on top of those changes. The Clerk’s office will be busy preparing for the upcoming audit.
- c. **Supervisor Nickols** – Due to COVID-19, the Township Employee Board members are deemed Essential Workers and should continue meetings using all guidelines outlined by the State. As the COVID-19 Governor’s order, the Township Hall rental is closed, the Township Offices have remained busy but closed to public, and all weekly unessential meetings have been cancelled.

Committee Reports:

Fire & Ambulance: No Report

Park Commission: Presented by Maggie Galilei: The April Park Commission Meeting has been cancelled.

Planning Commission: Presented by Rick Betts. The WTPC approved a recommendation for the Conklin Application.

Public Comments: Call to Public was opened at 7:47 p.m.; closed at 7:48 p.m.
Brought forth: None

Decision Items:

- a. **Bills:**
 - 1). Payroll for the month of March totaled \$11,256.67 using check #'s 26957 thru 26978. The March bills in the amount of \$9,857.35 using checks #'s 26980 thru 27002.
Trustee Jelenek moved and Trustee Betts supported to pay the March bills as presented. Roll call vote was taken: Nickols, yes; Betts, yes; Jelenek, yes; Winans, yes; Motion carried.
- b. **Approve Laptop Computer Purchases:**
Supervisor Nickols moved and supported by Trustee Jelenek to approve the purchase of 4 laptop computers from IT Right for Elected Board Officials at the

price of (953.00 each for a total of \$3812.00. Subject to availability and price quoted in January 2020.

Roll call vote was taken: Jelenek, yes; Winans, yes; Betts, yes; Nickols, yes.
Motion carried.

Trustee Betts moved and Trustee Jelenek supported to purchase 1 laptop computer for Election EPollbook at the price of \$704.00 from IT Right.

Roll call vote was taken: Jelenek, yes; Nickols, yes; Betts, yes; Winans, yes.
Motion carried.

c. **DayStarr Communication Services:**

Clerk Winans moved and supported by Trustee Jelenek to change the Woodhull Township telephone and internet services from TDS Communications to DayStarr Communications.

Roll Call vote was taken: Nickols, yes; Betts, yes; Jelenek, yes; Winans, yes.
Motion carried.

d. **Appoint Deputy Supervisor:** Supervisor Nickols moved to postpone the appointment of Deputy Supervisor Watson to the May 6, 2020 meeting.
All Ayes. Motion carried.

e. **Approve 2020 Road Improvement Budget:** Clerk Winans moved and Trustee Jelenek supported to approve the 2020 Road Improvement Budget of \$173,000.00
Roll call vote taken: Jelenek, yes; Betts, yes; Nickols, yes; Winans, yes.
Motion carried.

f. **WTPC Conklin Application recommendation:** Clerk Winans moved and supported by Trustee Betts to recommend approval for the Conklin application #PZBA20-003.
All Ayes. Motion carried.

g. **Notary Fee Reimbursement:** Supervisor Nickols moved and supported by Trustee Betts to reimburse Clerk Winans the notary appointment fees of \$209.95.
Roll call vote taken: Nickols, yes; Jelenek, yes; Betts, yes; Winans, yes.
Motion carried.

h. **Capitol National Bank CD:** Supervisor Nickols moved and supported by Trustee Betts to have the Capitol National CD rolled over for 2 years.
Roll call vote taken: Betts, yes; Jelenek, yes; Nickols, yes; Winans, yes.
Motion carried.

i. **Greater Laingsburg Recyclers Project:** Trustee Jelenek moved and supported by Trustee Betts to contribute \$2,000.00 for the proposed grant funded Greater Laingsburg Recycling permanent recycling site.
Roll call vote taken: Jelenek, yes; Betts, yes; Nickols, yes; Winans, yes.
Motion carried.

Old Business: Trustee Jelenek reported needing a resolution for a security lighting grant to be put on the agenda for the May meeting.

New Business: Trustee Betts feels the following improvements are necessary for the security of the Township: permanent wall between Clerk and Treasurer Office, deadbolts for all office doors, and file cabinets to be upgraded to FireSafe cabinets.

Public Comments: No public

Adjournment: Meeting adjourned at 8:03p.m.

Sandy Winans, Clerk

Approved _____