

PROPOSED

Meetings are recorded

TOWNSHIP OF WOODHULL

7315 Beard Rd, Perry MI 48872

Shiawassee County, MI

March 3, 2021

Opening

The Hybrid/virtual monthly meeting of the Woodhull Township was called to order at 7 p.m. on March 3, 2021 by Supervisor Slee.

Pledge of Allegiance was recited

Roll Call

Supervisor Slee, Clerk Winans, Treasurer Galilei, Trustee Betts and Trustee Jelenek were present.

Delegation or Visitors: Shiawassee County Commissioner John Plowman spoke on road commission projects, expected completion of 8 year plan in 2021. Road Commission revenue money down due to COVID but not affecting overall plan. Shiawassee County Budget tax revenue has been good with the added COVID revenue brought in. Questions were asked on the COVID bills and how and where is the money used.

Recommended Actions:

- a. **Approval of Agenda with additions** – Clerk Winans moved and supported by Trustee Jelenek to approve the agenda with additions to Decision Actions of G. Vacuum Purchase. All Ayes. Motion carried.
- b. **Approval of Regular Board Meeting Minutes of February 3, 2021** – Clerk Winans moved and supported by Supervisor Slee to approve the February 3, 2021 regular Board Meeting minutes. All Ayes. Motion carried.
- c. **Amend Agenda** – Supervisor Slee motions and supported by Trustee Jelenek to add items H-Zoom Meetings and I-Reappoint BOR Members to Decision Actions. All Ayes. Motion carried.

Board Comments and Reports:

- a. **Treasurer Galilei** - Financial Report: Treasurer Galilei reported financial update for the end of the month of February 2021, there was \$349,090.87 in General Savings, \$303,187.34 in General checking, \$848.31 in Specific Tax Account,

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- \$2,274.89 in Park Savings. \$73,217.78 in Cemetery Fund. 3 CD's totaling \$221,086.57. Subject to audit.
- b. **Clerk Winans** – Direct deposit is not in place as of yet. Will update next month on progress. IRS bill issue was cleared up. Township did not have any penalty costs and found to have overpaid. Questions brought forth on BOR members oath being valid due to 10 day mandate. Supervisor Slee motioned to amend the agenda to reappoint the BOR members.
 - c. **Supervisor Slee** – Supervisor Slee gave the monthly FOIA Report. Discussion held on FOIA policy procedures not being followed. FOIA Worksheets must be filled out for all FOIA requests by the FOIA Administrator. The Board of Review Organization meeting is set for March 2, 2021 at 9:00AM. Board of Review meeting with the public set for March 8, 2021 1-4PM and 6-9PM and March 11, 2021 9AM-3PM. The BOR meetings will not be held virtually. Budget Workshop and setting of Board Salaries will be March 15, 2021 at 10AM and the Budget Hearing March 25, 2021 at 10AM. Shiawassee County Road Commission will meet in April. Supervisor Slee attended both FOIA Class and Board of Review Class through MTA.
 - d. **Trustee Jelenek** – Trustee Jelenek read an attached statement.

Committee Reports:

Fire & Ambulance: Rick Betts reported for the month of January 2021. Woodhull TWP 11 fire calls, 11 Ambulance calls. Total LSW Fire runs for the 2021 year was 35. Total Ambulance runs 14.

Planning Commission: Betts reported that both PC items are on the nightly agenda to be discussed.

Park Commission: Presented by Cathy Provines. The newly appointed board is working on a pavilion policy. Working on moving horseshoe pit, possibly putting in a corn hole game instead. Purchased trash can barrels. Putting in 3 additional doggie bag mailboxes. Considering future ideas of food trucks, movie nights, walking club and ice rink.

Public Comments: Call to Public was opened at 7:54 p.m.; closed at 7:59 p.m.

Decision Items:

- a. **Bills:** Clerk Winans reported.
The payroll for the month of March totaled \$10,345.00 using check #'s 27400 thru 27420. The March bills in the amount of 5,238.63 using checks #'s 27422 thru 27433 and 3 auto pay bills.
Trustee Betts moved and Supervisor Slee supported to pay the March bills as presented. Roll call vote was taken. Galilei, yes; Slee, yes; Betts, yes; Jelenek, yes; Winans, yes; Motion carried.
- b. **Recommendation for PSUP 21-01 Schelgel:**
Mark Schegel addressed the board and public regarding his petition. Trustee Jelenek moved and supported by Supervisor Slee to approve recommendation of the PSUP21-01 Schelgel.

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All Ayes. Motion carried.

- c. **Appoint Planning Commission Member Jameson Dean:** Clerk Winans moved and Trustee Betts supported to approve the Appointment of Jameson Dean to the Planning Commission. Roll call vote taken. Jelenek, yes; Slee, yes; Betts, yes; Galilei, yes; Winans, yes. Motion carried.
- d. **Appoint Custodial Personnel:** Tabled till next meeting. Trustee Jelenek will contact for interview.
- e. **Approve Planning Commission ByLaws update:** Supervisor Slee moved and supported by Trustee Betts to approve the updated Planning Commission ByLaws. Roll call taken. Galilei, yes; Winans, yes; Jelenek, no; Betts, yes; Slee, yes. Motion carried.
- f. **Budget transfer for Auditor Account:** Trustee Jelenek moved and supported by Trustee Betts to approve the budget transfer of \$1500.00 from General Checking Contingency 101-900-950 to Auditor Account 101-223-813. Roll call taken: Slee, yes; Betts, yes; Jelenek, yes; Winans, yes; Galilei, yes. Motion carried.
- g. **Purchase Vacuum Cleaner:** Motion to purchase a vacuum cleaner tabled to future meeting.
- h. **Zoom Virtual Meeting:** Discussion held on continuing zoom virtual hybrid meetings as Covid Restrictions are being lightened. Will revisit continued need or not at next monthly board meeting.
- i. **Reappoint Board of Review Members:** Trustee Jelenek moved and supported by Trustee Betts to reappoint Carol Maize, Gerald Rozen, Michael Carlton, and Michael Bachelder to the Board of Review Board. Roll call vote taken. Betts, yes; Galilei, yes; Slee, yes; Winans, yes; Jelenek, yes. Motion carried.

Old Business: Hall Rental Rates. Discussion held on hall rental rate increase to \$100.00 with \$100.00 refundable deposit for Woodhull Township Residents. \$200.00 with \$200.00 refundable deposit for Non-residents. Keeping Jamboree free, AA free and funeral dinners for residents free with a \$50.00 refundable deposit. Trustee Jelenek moved and supported by Galilei to accept recommendation of \$100.00 rental fee with \$100.00 refundable deposit for Woodhull Township residents to rent hall and keep \$50.00 refundable deposit for non-profits and funeral dinners. No charge for AA meetings and Jamboree meetings. \$25.00 Quilting group charge. Roll call taken. Betts, yes; Galilei, yes; Slee, yes; Winans, yes; Jelenek, yes. Motion carried.

New Business: None

Public Comments: Call to public was opened at 8:46 p.m.; closed at 8:46 p.m. Questions were given on FOIA's and Hall Rentals.

Adjournment: Supervisor Slee moved to adjourn. Meeting adjourned at 9:03 p.m.

Sandy Winans, Clerk

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Approved _____
Tom Jelenek Statement to the Woodhull Township Board March 3, 2021

There have been public concerns raised specific to the transparency of the Clerks & Treasurers office. The information you are missing is the current Clerk and Treasurer are having to overcome an enormous turnover in personnel. We have had 4 Clerks, 6 deputy Clerks, 3 deputy Treasurers in the last four years! They have operated under adverse conditions fanned by false assertions and/or incompetent or harassing leadership. Keep in mind that each township office is a separate political entity. The governance of the township is based upon an understanding of policy and procedure. Following those policies and procedures and having a desire for a cooperative effort. This cooperation is best achieved when the board members understand our primary responsibility is for the township and its residents. It is my intention & responsibility as a trustee to make this known when this does not occur. The misfeasance you have been made aware of is not to be overlooked and buried. It is clearly stated in Michigan compiled law that the public body has a right to know and we have an obligation to present it. The task and extra hours required for the Treasurer to satisfy the law... Requires burdensome hours not because of her, but what she inherited after she was elected. If she were to resign her position, the township would have significant liability for failure to comply with the law. This was noted in audits for the four years previous to our current treasurer's term in office. Likewise, our clerk has performed admirably, having to do so while learning the position and straightening out past errors and practices. To this end, I have been authorized by the board to develop practices & procedures for board approval and encouraged by the public body to guide our activity. These approved procedures are available to the public & will eventually be available on our website. Therefore, your discernment and patience as we move forward is appreciated.