

PROPOSED

**Meetings are recorded**

**TOWNSHIP OF WOODHULL**  
**7315 Beard Rd, Perry MI 48872**  
**Shiawassee County, MI**  
**February 3, 2021**

**Opening**

The Hybrid/virtual monthly meeting of the Woodhull Township was called to order at 7 p.m. on February 3, 2021 by Supervisor Slee.

**Pledge of Allegiance was recited**

**Roll Call**

Supervisor Slee, Clerk Winans, Treasurer Galilei, Trustee Betts and Trustee Jelenek (virtually) were present.

**Delegation or Visitors:** None

**Recommended Actions:**

- a. **Approval of Agenda with additions** – Supervisor Slee moved and supported by Trustee Betts to approve the agenda with additions to new business, Hall Rental Rates. All Ayes. Motion carried.
- b. **Approval of the Special Meeting Minutes January 19, 2021** – Clerk Winans moved and supported by Supervisor Slee to approve the Special Meeting minutes of January 19, 2021. All Ayes. Motion carried.
- c. **Approval of the Budget Workshop Minutes January 19, 2021** – Clerk Winans moved and supported by Supervisor Slee to approve the January 19, 2021 Budget Workshop Minutes. All Ayes. Motion carried.
- d. **Approval of Regular Board Meeting Minutes of January 6, 2021** – Supervisor Slee moved and supported by Trustee Betts to approve the January 6, 2021 regular Board Meeting minutes with corrections to Opening section, change Nickols to Slee. All Ayes. Motion carried.

**Board Comments and Reports:**

- a. **Treasurer Galilei** - Financial Report: Treasurer Galilei reported financial update for the end of the month of January 2021, there was \$348,365.62 in General

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Savings, \$227,127.95 in General checking, \$910.81 in Specific Tax Account, \$2,286.86 in Park Savings. \$73,217.78 in Cemetery Fund. 3 CD's totaling \$221,086.57. Subject to audit.

- b. **Clerk Winans** - Clerk Winans brought forward the need to have BS&A fix a budget line item for Election Salaries with the reimbursement amount from August 2020. Budget worksheets are ready for upcoming budget year. Direct Deposit should be completed with bank for next payroll period. Update on the State Treasury bill/reporting issue.
- c. **Supervisor Slee** – Supervisor Slee reported the Drain Commission Meeting met about the Looking Glass River. Next portion should be completed 2021 with the project finished in early 2022. Expect an assessment for the completion cost maybe October. Board of Review Organization meeting is set for March 2, 2021 at 9:00AM. Board of Review meeting with the public set for March 8, 2021 1-4PM and 6-9PM and March 11, 2021 9AM-3PM.

### **Committee Reports:**

**Fire & Ambulance:** Rick Betts reported for the month of December 2020. Woodhull TWP 31 fire calls, 32 Ambulance calls. Total LSW Fire runs for the 2020 year was 623. Total Ambulance runs 427.

**Planning Commission:** Betts updated board on a consideration of new chairperson member. The current board will stay in place for the remaining terms of each. The P.C. voted to discontinue zoning appeals

**Park Commission:** Presented by Cathy Provines. The newly appointed board is working on creating a mission statement. Putting in place a doggy clean up station and awaiting new trash cans with lids.

**Public Comments:** Call to Public was opened at 7:57 p.m.; closed at 8:09 p.m.

### **Decision Items:**

- a. **Bills:** Clerk Winans reported.  
The payroll for the month of February totaled \$10,619.17 using check #'s 27366 thru 27387. The February bills in the amount of 15,476.05 using checks #'s 27389 thru 27399 and 3 auto pay bills.  
Trustee Betts moved and Supervisor Slee supported to pay the February bills as presented. Roll call vote was taken. Galilei, yes; Slee, yes; Betts, yes; Jelenek, yes; Winans, yes; Motion carried.
- b. **Recommendation for Budnick land variance:**  
Clerk Winans moved and supported by Supervisor Slee to approve recommendation of the Budnick Land Variance.  
All Ayes. Motion carried.
- c. **Recommendation for Planning Commission Appointment:**  
Tabled till March to look over two recommendations for Planning Commission member appointment

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- d. **Resolution to Establish FOIA Reporting Procedure:** Clerk Winans moved and Trustee Jelenek supported to approve the Resolution to Establish FOIA Reporting Procedure.  
Roll call vote was taken. Slee, yes; Betts, yes; Jelenek, yes; Winans, yes; Galilei, yes. Motion carried.
- e. **Resolution Procedure for Salaries:** Cancelled
- f. **Resolution for the Administration of Township Meeting Minutes:** Clerk Winans moved and Trustee Jelenek supported to approve the Resolution for the Administration of Township Meeting Minutes.  
Roll call taken: Galilei, yes; Winans, yes; Jelenek, yes; Betts, yes; Slee, yes. Motion carried.
- g. **Resolution to Establish Meeting Agenda Format:** Trustee Jelenek moved and Clerk Winans supported to approve the Resolution to Establish Meeting Agenda Format.  
Slee, yes; Betts, yes; Jelenek, yes; Winans, yes; Galilei, yes. Motion carried.
- h. **Set salaries of Township Officials, separate resolution per official:**  
Tabled to set special meeting for budget workshop and set salaries.
- i. **Set Budget Workshop and Annual Budget Meeting/Hearing dates:**  
Clerk Winans moved and Supervisor Slee supported to approve the Special Budget Workshop and Setting of Salaries will be March 15, 2021 at 10AM. All Ayes. Motion Carried. Clerk Winans moved and Trustee Jelenek supported to approve the Budget Hearing for March 25, 2021 at 10AM. All Ayes. Motion carried.
- j. **Budget Transfer for Auditor Account:** Trustee Betts moved and Supervisor Slee supported to do a budget transfer of \$1500.00 from General Account to Auditor account 101-223-813.  
Roll call taken. Betts, yes; Galilei, yes; Slee, yes; Jelenek, yes; Winans, yes. Motion carried.

**Old Business:** None

**New Business:** Hall rental rates tabled till March meeting.

**Public Comments:** Call to public was opened at 9:20 p.m.; closed at 9:23 p.m.

**Adjournment:** Trustee Jelenek moved and supported by Supervisor Slee to adjourn. Meeting adjourned at 9:23 p.m.

Sandy Winans, Clerk

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Approved \_\_\_\_\_