

To: Woodhull Township Park Committee
From: Jerry Bawks, Park Facility Manager
Re: Monthly report
Date: May 9, 2022

Accomplishments:

Coordinated the work day on May 23
Water samples were taken and both wells passed inspection
Power washed the trash barrels
Put out the doggie mailboxes and waste containers
Went with Cathy to talk with the neighbor about their gate
Secured the gate along the south side of the park
Cleaned up the burn pile
Coordinating between dragging the fields and the person who lines
the fields
Cleaned and disinfected the picnic tables at both pavilions
Tore out the soffit on the north pavilion and found a terrible mess
Blocked off the rafters to stop access for the racoons
Went to Home Depot for supplies
Went to Costco to fill gas cans
A very large pile of woodchips was delivered to the park

Goals:

Spray the infields and fences around the ball fields
Remove the barb wire and replace with smooth wire along the south side of
the park; about 33 feet wire
Replace the end on the team bench at the west field
Put up the fireworks sign
Remove 3 fallen trees along the path
Finish the information sign and have it ready to install
Box in the soffit on the upper pavilion

Action items:

Hire Kreg Bawks for the Occasional Grounds Assistant position

Replace the two pavilion roof shingles for \$5470.00, not to exceed \$5500.00. Contractor is Donahue Construction, Inc.

Replace the two pavilion walk-through doors for \$2200.00, not to exceed \$2500.00. Contractor is Godfrey Home Improvements

Paint the two pavilions for \$2500.00. Brush & Palette Interior Decorators

Paint the swing set for \$900.00 Brush & Palette Interior Decorators

Install a proper fall zone for the swings and spring toys for \$6800.00. Contractor is Jerry Bawks, Builder. (other contractors were Outdoor Expressions Custom Landscaping for \$11,615.00 and LandMark Landscape, Inc. for \$18,560.00)

I need the authority to enforce the regulations of the park

I also need a name tag identifying me as the park facility manager